Verified Beef
Website
User's Manual

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1.0 Disclaimers

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VB has the right to change the contents of this document and/or the website at any time without prior notice. VB is not responsible to announce changes to the website or this guide to users. Thus, it is possible for this user guide to be partially outdated when compared to the current information presented on the website.

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Any questions or feedback related to this guide or the VB website can be directed to the support team at VB.

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1.1. Website Terms and Conditions of Use

1.1.1. Terms

By accessing this website, you are agreeing to be bound by these Terms and Conditions of Use, all applicable laws and regulations, and agree that you are responsible for compliance with any applicable local laws. If you do not agree with any of these terms, you are prohibited from using or accessing this site. The materials contained in this website are protected by applicable copyright and trademark law.

1.1.2. Use License

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   iii. attempt to decompile or reverse engineer any software contained on VB's website;

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1.1.5. Revisions and Errata

The materials appearing on VB's website could include technical, typographical, or photographic errors. VB may make changes to the materials contained on its website at any time without notice. VB does not, however, make any commitment to update the materials.

1.1.6. Links

VB has not reviewed all the sites linked to its Internet website and is not responsible for the contents of any such linked site. The inclusion of any link does not imply endorsement by VB of the site. Use of any such linked website is at the user's own risk.

1.1.7. Site Terms of Use Modifications

VB may revise these Terms and Conditions of Use for its website at any time without notice. By using this website you are agreeing to be bound by the then current version of these Terms and Conditions of Use.

1.1.8. Governing Law

Any claim relating to VB's website shall be governed by the laws of the state of Montana without regard to its conflict of law provisions.

General Terms and Conditions Applicable to Use of VB Website.

1.2. Privacy Policy

Your privacy is very important to us. Accordingly, VB has developed this Policy in order for you to understand how VB collects, uses, communicates, discloses, and makes use of personal information. The following outlines the VB privacy policy.

- Before or at the time of collecting personal information, VB will identify the purposes for which the information is being collected.
- VB will collect and use personal information solely with the objective of fulfilling those purposes specified by VB and for other compatible purposes, unless VB obtains the consent of the individual concerned or as required by law.
- VB will only retain personal information as long as necessary for the fulfillment of those purposes.
- VB will collect personal information by lawful and fair means and, where appropriate, with the knowledge or consent of the individual concerned.
- Personal data should be relevant to the purposes for which it is to be used, and, to the extent necessary for those purposes, should be accurate, complete, and up-to-date.
- VB will protect personal information by reasonable security safeguards against loss or theft, as well as unauthorized access, disclosure, copying, use, or modification.
- VB will make readily available to customers, information about VB policies and practices relating to the management of personal information.

VB is committed to conducting business in accordance with these principles in order to ensure confidentiality of personal information is protected and maintained.

2.0 Introduction

Welcome to the Verified Beef Website User Guide!

Verified Beef (VB) is a Beef Source and Age database designed to assist livestock producers in receiving added value for their cattle. This is accomplished by providing certification to the prospective buyer of the Age and Source of the beef being sold. This is required for export purposes to many countries.

In partnership with Montana State University and the Montana Stockgrowers Association, Verified Beef provides;

- Beef Cattle, Age and Source Verification
- Beef Cattle, No Hormone Treated Cattle (NHTC)
- Beef Cattle, Never-ever 3 (NE3) (USDA Natural)
- Beef Cattle, Grassfed
- A custom web interface allowing easy data entry of livestock
- Advanced reporting capabilities
- Return of feedlot and carcass data to producers (as available)
- Advanced research into events effecting beef production, marketing and tracking
- Allows for easy Ranch and/or animal management within a simple web tool

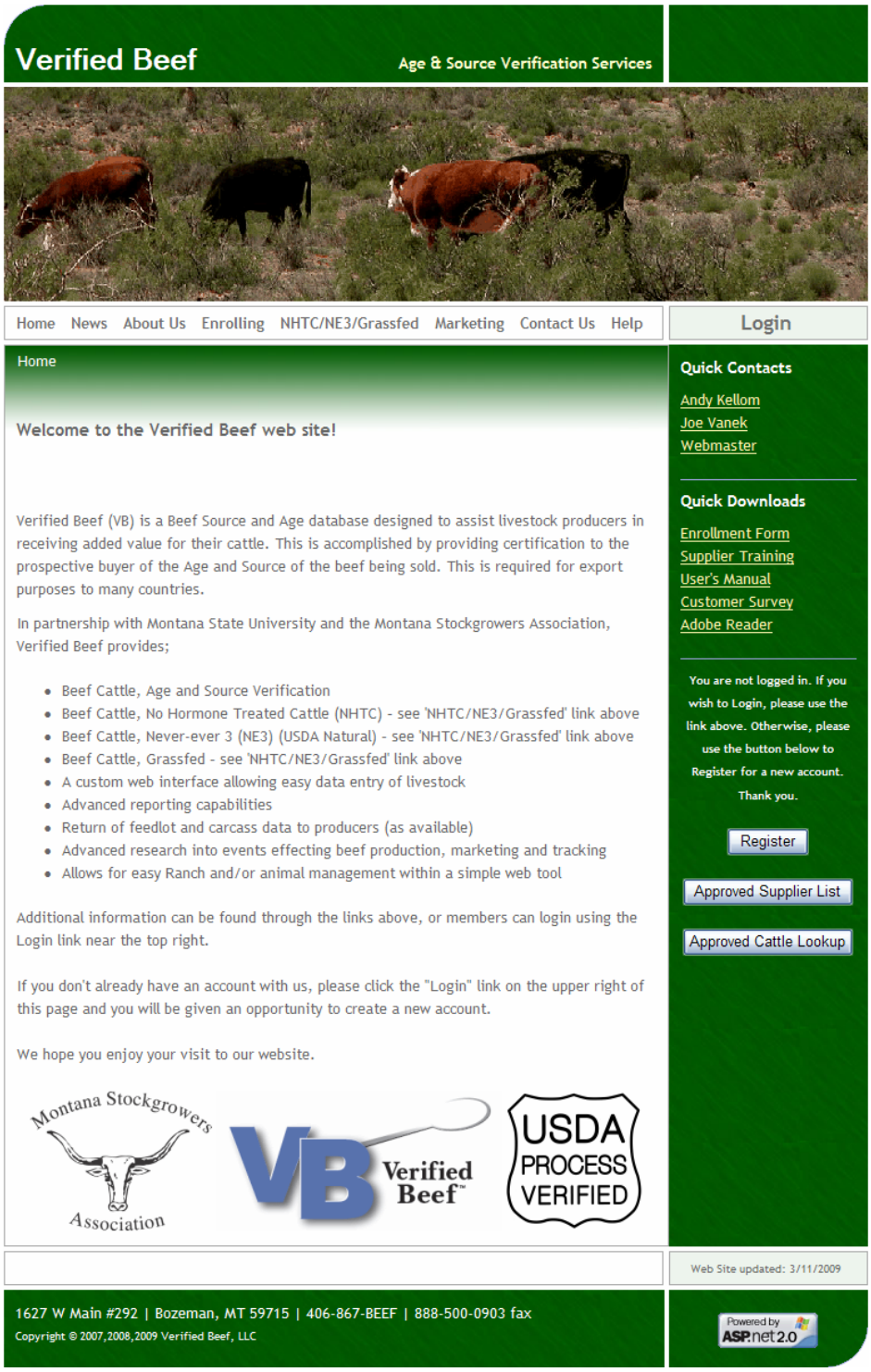
This user guide will help you to understand how the VB websites work and how to use it for your needs. As always, please feel free to provide feedback for any aspect of the tool or this user guide to us and we will be sure to do anything that we can.

Thank you for your interest in VB.

3.0 Public (Non-Registered User) Areas

3.1. Home

The VB home page is located at http://www.verifiedbeef.net


Verified Beef
Age & Source Verification Services
Home News About Us Enrolling NHTC/NE3/Grassfed Marketing Contact Us Help
Login
Home
Welcome to the Verified Beef web site!
Verified Beef (VB) is a Beef Source and Age database designed to assist livestock producers in receiving added value for their cattle. This is accomplished by providing certification to the prospective buyer of the Age and Source of the beef being sold. This is required for export purposes to many countries.
In partnership with Montana State University and the Montana Stockgrowers Association, Verified Beef provides;
Beef Cattle, Age and Source Verification
Beef Cattle, No Hormone Treated Cattle (NHTC) - see 'NHTC/NE3/Grassfed' link above
Beef Cattle, Never-ever 3 (NE3) (USDA Natural) - see 'NHTC/NE3/Grassfed' link above
Beef Cattle, Grassfed - see 'NHTC/NE3/Grassfed' link above
A custom web interface allowing easy data entry of livestock
Advanced reporting capabilities
Return of feedlot and carcass data to producers (as available)
Advanced research into events effecting beef production, marketing and tracking
Allows for easy Ranch and/or animal management within a simple web tool
Additional information can be found through the links above, or members can login using the Login link near the top right.
If you don't already have an account with us, please click the "Login" link on the upper right of this page and you will be given an opportunity to create a new account.
We hope you enjoy your visit to our website.
Montana Stockgrowers Association
Verified Beef™
USDA PROCESS VERIFIED
Quick Contacts
Andy Kellom
Joe Vanek
Webmaster
Quick Downloads
Enrollment Form
Supplier Training
User's Manual
Customer Survey
Adobe Reader
You are not logged in. If you wish to Login, please use the link above. Otherwise, please use the button below to Register for a new account. Thank you.
Register
Approved Supplier List
Approved Cattle Lookup
Web Site updated: 3/11/2009
1627 W Main #292 | Bozeman, MT 59715 | 406-867-BEEF | 888-500-0903 fax
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Powered by ASP.net 2.0

The home page includes some basic introductory information about what our company and our website has to offer, as well as how to get started if you are a new user.

The links near the top, specifically 'Home', 'About Us', 'Enrolling', 'NHTC/NE3/Grassed', 'Marketing', 'Contact Us', and 'Help' are constant throughout the public areas of the website. Each will lead you to their respective page with their related information. More information about each page can be found in later sections of this guide.

There is a 'Login' link near the top right which is usually located throughout most of the site and allows a user to either login to their already registered account, to be able to create a new account, or to recover a lost account password. The links and button beneath the Login link are 'easy-access' links to get you to important places or files quickly.

The 'Quick Contacts' section provides email addresses to the most commonly sought people within the company. Clicking on the person you wish to contact will automatically open your default email client with the email address filled in. You may continue from there by writing an email as usual.

The 'Quick Downloads' section provides easy access to the most popular and/or important downloads on the website. Click the link for the file you wish to receive and the website will offer the file for download.

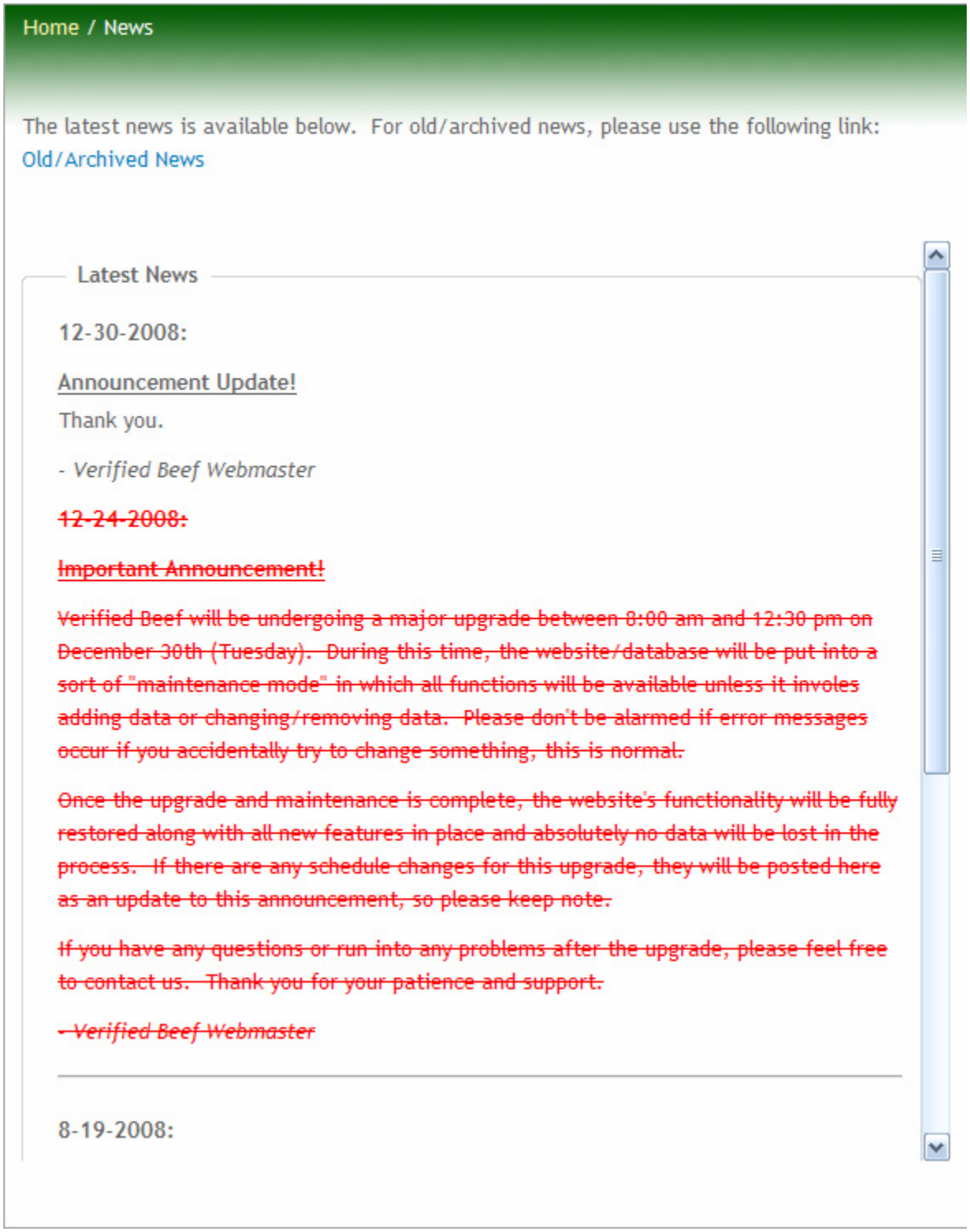
Below the Quick Download section is an area which will change slightly depending on if you are logged into the site. If you are not, you will see a button that says 'Register' which will lead you to the registration page so you can create a new account. It will also display a button that says "Approved Supplier List" which will send you to the approved supplier list page allowing you to see, via a simple list, which suppliers/ranches have been verified and approved by VB. There will also be an "Approved Cattle Lookup" button which will take you to the cattle lookup page where you can input animal tag numbers (EID) to see if they are approved under the VB PVP.

At the bottom of the page you'll find general contact information for our company, as well as the date the website was updated.

The main layout/design of the home page is constant throughout the majority of the website to avoid confusing or misleading information.

3.2. News

The VB main News page is located at http://www.verifiedbeef.net/News.aspx


Home / News
The latest news is available below. For old/archived news, please use the following link:
Old/Archived News
Latest News
12-30-2008:
Announcement Update!
Thank you.
- Verified Beef Webmaster
12-24-2008:
Important Announcement!
Verified Beef will be undergoing a major upgrade between 8:00 am and 12:30 pm on December 30th (Tuesday). During this time, the website/database will be put into a sort of "maintenance mode" in which all functions will be available unless it involes adding data or changing/removing data. Please don't be alarmed if error messages occur if you accidentally try to change something, this is normal.
Once the upgrade and maintenance is complete, the website's functionality will be fully restored along with all new features in place and absolutely no data will be lost in the process. If there are any schedule changes for this upgrade, they will be posted here as an update to this announcement, so please keep note.
If you have any questions or run into any problems after the upgrade, please feel free to contact us. Thank you for your patience and support.
- Verified Beef Webmaster
8-19-2008:

The news page includes the latest news for the VB website, as well as other related news and news stories. The most recent news should be the first bit of information that comes up. You may also access old and archived news via the 'Old/Archived News' link. The rest of the page uses the same layout as the home page.

3.3. About Us

The VB About Us page is located at http://www.verifiedbeef.net/AboutUs.aspx

Home / About Us
Welcome to the Verified Beef web site!
About Us
Personnel within the company:
Andy Kellom - QCM (Quality Control Manager)
Joe Vanek - Auditor
Steve Roth - Acting CEO
We hope you enjoy your visit to our website.
Montana Stockgrowers Association
Verified Beef™
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The 'About Us' page provides some general information on the key personnel within the company, as well as other information about the inner workings of the company not previously discussed on other pages.

3.4. Enrolling

The VB Enrolling page is located at http://www.verifiedbeef.net/Enrollment.aspx

Home / How to Enroll

Welcome to the Verified Beef web site!

Age and Source Enrollment Information

Basic Steps for Verified Beef Enrollment:

1. Download The Enrollment Form, fill it out, and submit the form to us via email.
2. Register for a free account on this website using the links provided to the right.
3. If not contacted via an admin after registering within 5 business days, please use the Contact Us page to send an email about your completed form and registration.
4. After contact, provide payment along with extra payment information via contact with the VB admin.
5. Complete the Supplier Training Material & Quiz or complete the quiz online (links for the online quiz located on the right side of the main Account Area).
6. Agree to the Verified Beef Quality Management System with its records and ranch audit requirements.
7. Once training is complete and an admin has verified your grade, you may begin using the online tool as you see fit. The User Guide will help with most aspects of the tool.
8. Provide feedback to Verified Beef on the value of their services.

Requirements:

1. An understanding of the complete Verified Beef process, services, and requirements.
2. Ranch audits on ranch records to verify age-source data in accordance:
    - Initial approved supplier with annual reviews - desk-side
    - Random 10% on-site annually thereafter
3. All ranch records/data. Minimum Requirements for ranch records are that birth date of the first calf is recorded. Copy of birth records must be submitted by Verified Beef.
4. Ranch records must be maintained for a minimum of three years.
5. RFID tags must be obtained by prodcuer from Verified Beef.
6. RFID tags are assigned to one calving group, but Verified Beef administrator can move tags to another group, if requested by rancher.
7. The birth date used for a group will be the earliest birth date in the group. If last brith date is reported, then it will also be listed on certificate.
8. Bull turnout dates or AI records may be used as supplementary verification of the oldest birth date of a group.
9. Age and Source verification audit must be completed prior to the cattle leaving the original ranch (including RFID Tag).
10. If you have a diversified operation (more than cow/calf operation), you must ensure cattle can be identified uniquely to a specific group.

If you run into any problems, have any questions, or don't understand the steps above, please feel free to Email an Administrator for help.

If you don't already have an account with us, please click the "Login" link on the upper right of this page and you will be given an opportunity to create a new account.

We hope you enjoy your visit to our website.

The ‘Enrolling’ page is dedicated to providing information on how to get enrolled and registered with VB. This page contains basic steps for the enrollment process and what is required for enrollment. There are several links within the information on this page that allow you to view and/or download important material and forms, provide feedback on VB and the website in general, how to contact the Help Desk, and email an administrator if you are having difficulties.

If you happen to have any questions not answered in the website, the VB Help Desk or a VB administrator will be glad to help you through the entire process.

3.5. NHTC/NE3/Grassfed

The VB NHTC/NE3/Grassfed page is located at http://www.verifiedbeef.net/Enrollment2.aspx

Home / How to Enroll

Welcome to the Verified Beef web site!

Age and Source Enrollment Information

Basic Steps for Verified Beef Enrollment:

1. Download The Enrollment Form, fill it out, and submit the form to us via email.
2. Register for a free account on this website using the links provided to the right.
3. If not contacted via an admin after registering within 5 business days, please use the Contact Us page to send an email about your completed form and registration.
4. After contact, provide payment along with extra payment information via contact with the VB admin.
5. Complete the Supplier Training Material & Quiz or complete the quiz online (links for the online quiz located on the right side of the main Account Area).
6. Agree to the Verified Beef Quality Management System with its records and ranch audit requirements.
7. Once training is complete and an admin has verified your grade, you may begin using the online tool as you see fit. The User Guide will help with most aspects of the tool.
8. Provide feedback to Verified Beef on the value of their services.

Requirements:

1. An understanding of the complete Verified Beef process, services, and requirements.
2. Ranch audits on ranch records to verify age-source data in accordance:
    - Initial approved supplier with annual reviews - desk-side
    - Random 10% on-site annually thereafter
3. All ranch records/data. Minimum Requirements for ranch records are that birth date of the first calf is recorded. Copy of birth records must be submitted by Verified Beef.
4. Ranch records must be maintained for a minimum of three years.
5. RFID tags must be obtained by prodcuer from Verified Beef.
6. RFID tags are assigned to one calving group, but Verified Beef administrator can move tags to another group, if requested by rancher.
7. The birth date used for a group will be the earliest birth date in the group. If last brith date is reported, then it will also be listed on certificate.
8. Bull turnout dates or AI records may be used as supplementary verification of the oldest birth date of a group.
9. Age and Source verification audit must be completed prior to the cattle leaving the original ranch (including RFID Tag).
10. If you have a diversified operation (more than cow/calf operation), you must ensure cattle can be identified uniquely to a specific group.

If you run into any problems, have any questions, or don't understand the steps above, please feel free to Email an Administrator for help.

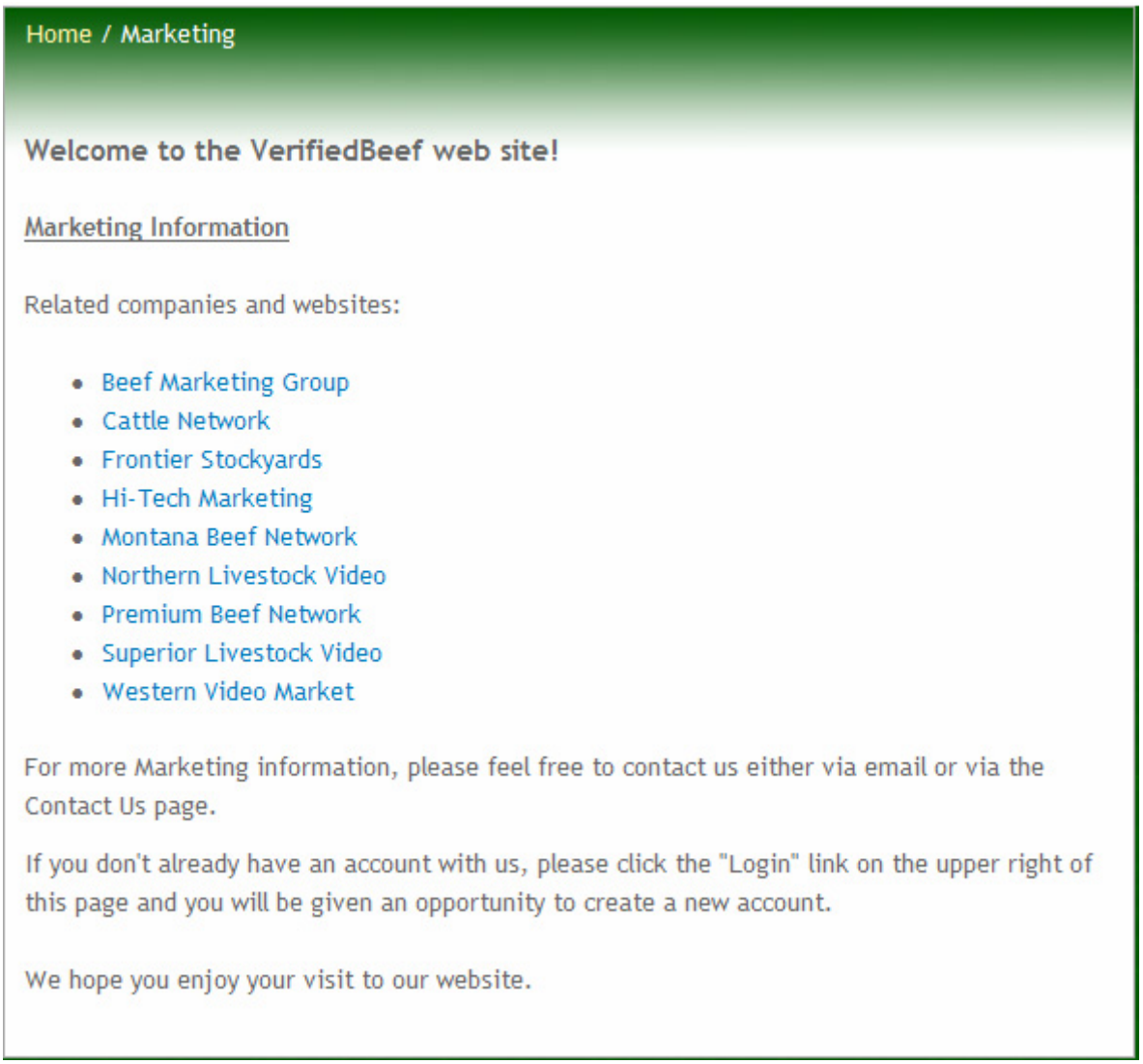
If you don't already have an account with us, please click the "Login" link on the upper right of this page and you will be given an opportunity to create a new account.

We hope you enjoy your visit to our website.

The NHTC/NE3/Grassfed page is similar to the 'Enrolling' page except for its information is more specific to our NHTC, NE3, and Grassfed programs. There is much information here about this part of VB.

3.6. Marketing

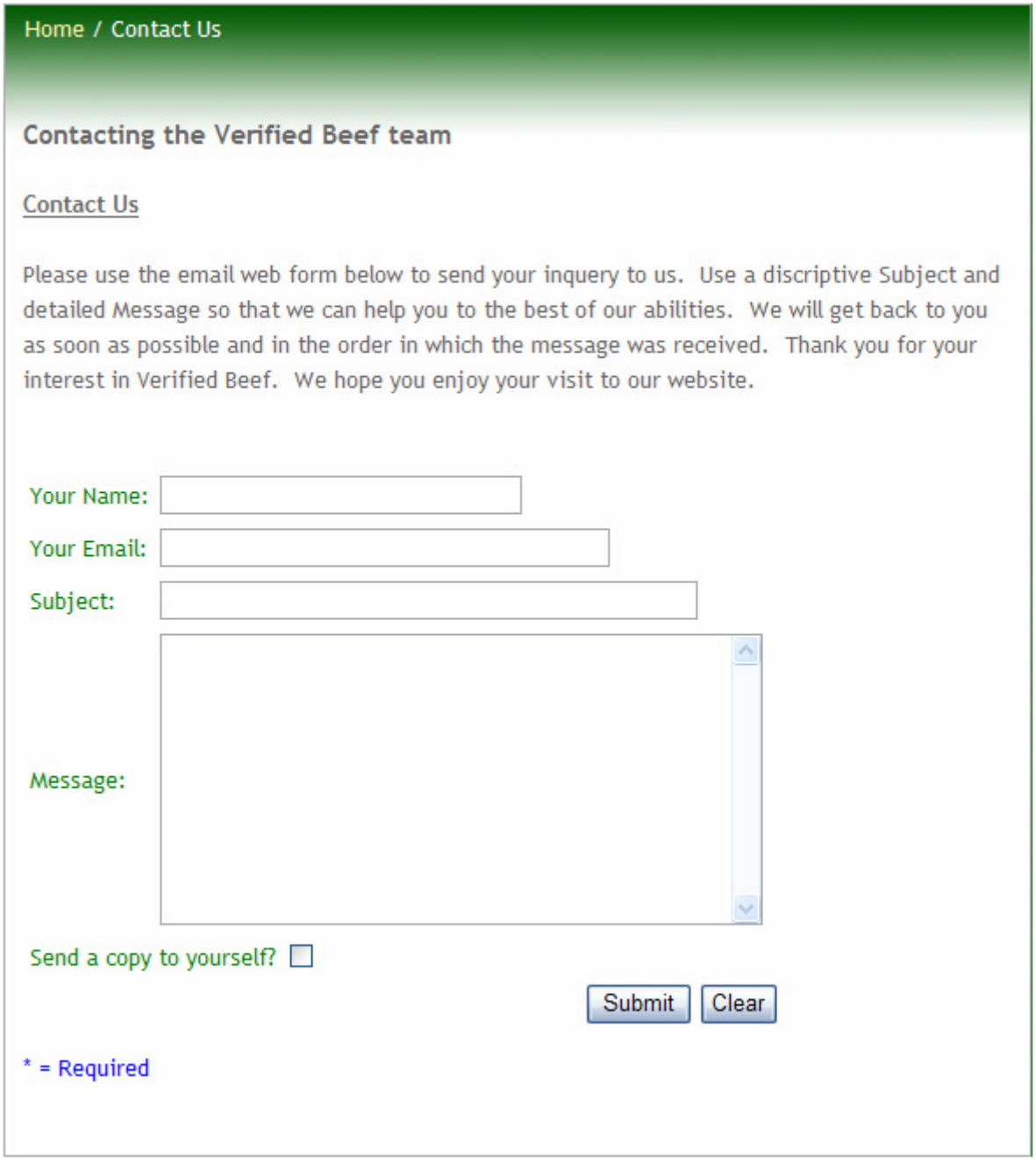
The VB Marketing page is located at http://www.verifiedbeef.net/Marketing.aspx


Home / Marketing
Welcome to the VerifiedBeef web site!
Marketing Information
Related companies and websites:
Beef Marketing Group
Cattle Network
Frontier Stockyards
Hi-Tech Marketing
Montana Beef Network
Northern Livestock Video
Premium Beef Network
Superior Livestock Video
Western Video Market
For more Marketing information, please feel free to contact us either via email or via the Contact Us page.
If you don't already have an account with us, please click the "Login" link on the upper right of this page and you will be given an opportunity to create a new account.
We hope you enjoy your visit to our website.

The marketing page contains some information about related companies and websites that may have useful information for the user and to also provide a means of learning about VB's marketing strategies and future goals. Clicking the listed links will take you to the appropriate website for more information.

3.7. Contact Us

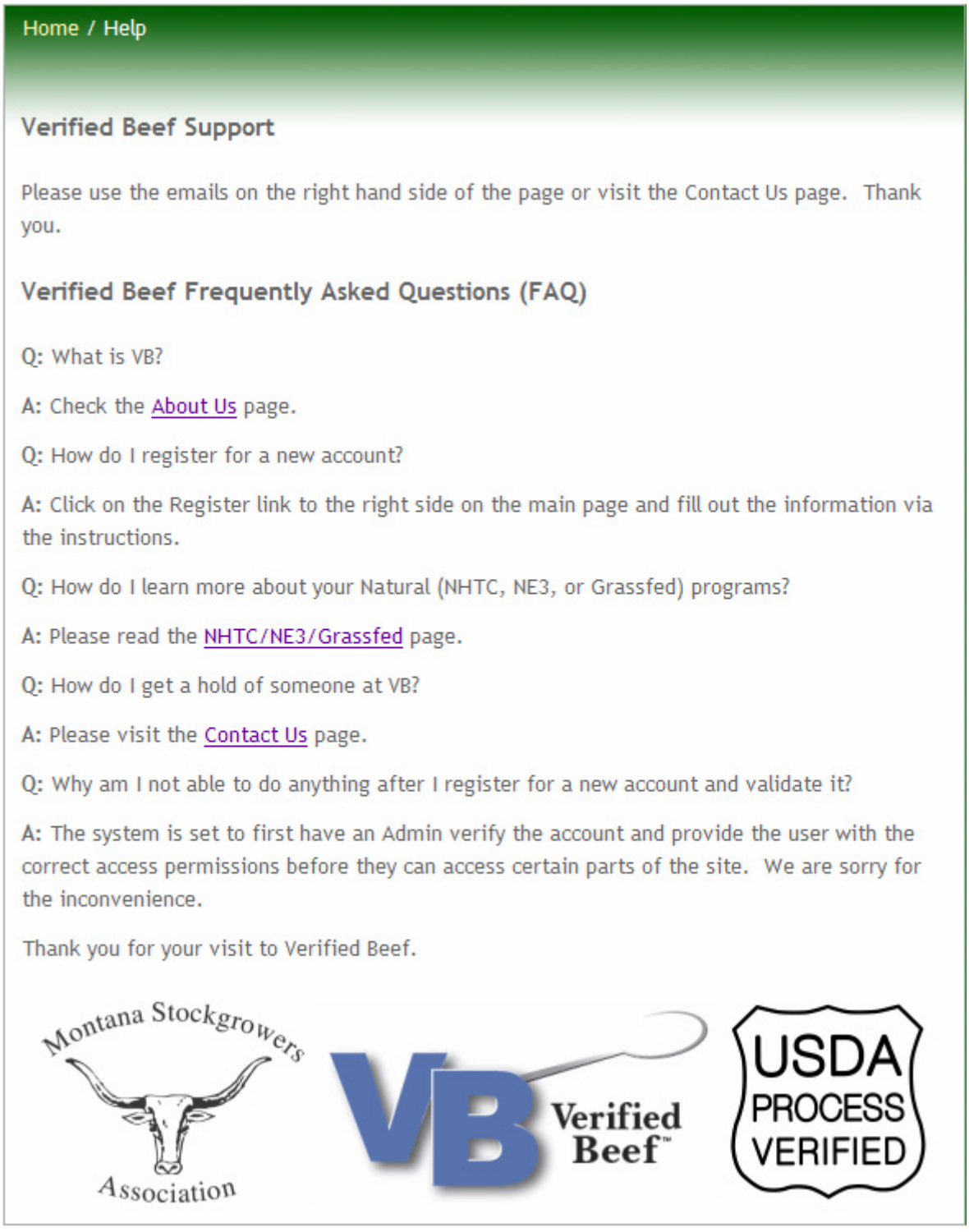
The VB Contact Us page is located at http://www.verifiedbeef.net/ContactUs.aspx


Home / Contact Us
Contacting the Verified Beef team
Contact Us
Please use the email web form below to send your inquery to us. Use a discriptive Subject and detailed Message so that we can help you to the best of our abilities. We will get back to you as soon as possible and in the order in which the message was received. Thank you for your interest in Verified Beef. We hope you enjoy your visit to our website.
Your Name:
Your Email:
Subject:
Message:
Send a copy to yourself?
Submit
Clear
* = Required

The Contact Us page includes a means of sending an email to VB if you do not wish to use a standard email client. It allows the user to ask any question or provide feedback, as well as the ability to send a copy to themselves. The emails sent via this form will be addressed in the order in which the email was received. This page, as well as most other pages on this website, contains the Help Desk phone number (on the bottom center) for the user's convenience.

3.8. Help

The VB Help page is located at http://www.verifiedbeef.net/HelpFAQ.aspx


Home / Help
Verified Beef Support
Please use the emails on the right hand side of the page or visit the Contact Us page. Thank you.
Verified Beef Frequently Asked Questions (FAQ)
Q: What is VB?
A: Check the About Us page.
Q: How do I register for a new account?
A: Click on the Register link to the right side on the main page and fill out the information via the instructions.
Q: How do I learn more about your Natural (NHTC, NE3, or Grassfed) programs?
A: Please read the NHTC/NE3/Grassfed page.
Q: How do I get a hold of someone at VB?
A: Please visit the Contact Us page.
Q: Why am I not able to do anything after I register for a new account and validate it?
A: The system is set to first have an Admin verify the account and provide the user with the correct access permissions before they can access certain parts of the site. We are sorry for the inconvenience.
Thank you for your visit to Verified Beef.
Montana Stockgrowers Association
Verified Beef™
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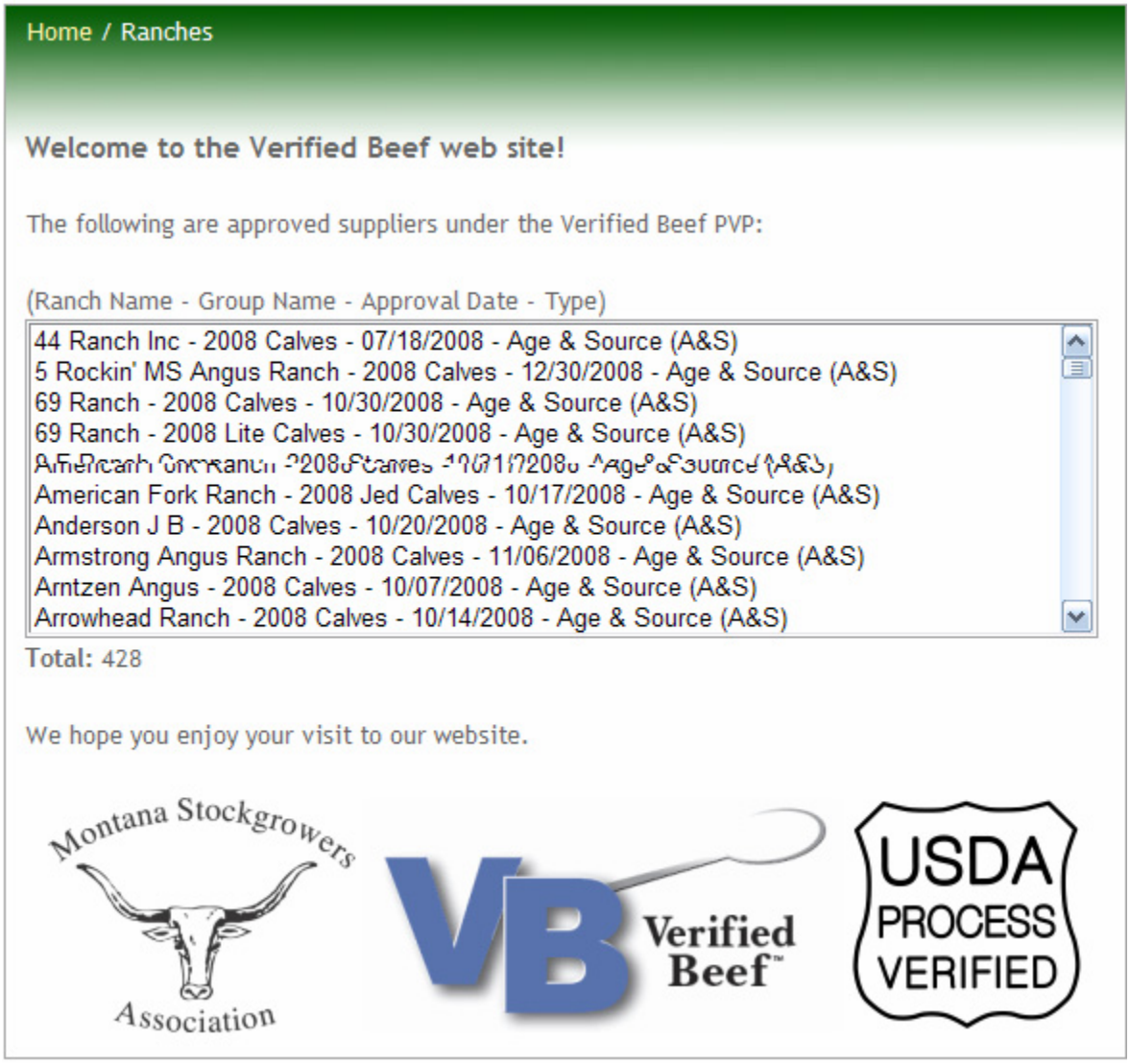
The Help page contains general information on how or where to get help with the VB website. More specifically, it helps answer the most frequently asked questions relating to Verified Beef and the website. We will attempt to update this page frequently with any information to help you during your visit to our website.

3.9. Approved Supplier List

The VB Approved Supplier List page is located at http://www.verifiedbeef.net/ValidRanch.aspx


Home / Ranches
Welcome to the Verified Beef web site!
The following are approved suppliers under the Verified Beef PVP:
(Ranch Name - Group Name - Approval Date - Type)
44 Ranch Inc - 2008 Calves - 07/18/2008 - Age & Source (A&S)
5 Rockin' MS Angus Ranch - 2008 Calves - 12/30/2008 - Age & Source (A&S)
69 Ranch - 2008 Calves - 10/30/2008 - Age & Source (A&S)
69 Ranch - 2008 Lite Calves - 10/30/2008 - Age & Source (A&S)
American Fork Ranch - 2008 Jed Calves - 10/17/2008 - Age & Source (A&S)
Anderson J B - 2008 Calves - 10/20/2008 - Age & Source (A&S)
Armstrong Angus Ranch - 2008 Calves - 11/06/2008 - Age & Source (A&S)
Arntzen Angus - 2008 Calves - 10/07/2008 - Age & Source (A&S)
Arrowhead Ranch - 2008 Calves - 10/14/2008 - Age & Source (A&S)
Total: 428
We hope you enjoy your visit to our website.
Montana Stockgrowers Association
Verified Beef
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The Approved Supplier List page contains basic information of which suppliers/ranches are officially verified and approved by VB. If you wish to see if a particular supplier is on the list, please look through the list box (using the scroll bar if needed).

3.10. Approved Cattle Lookup

The VB Approved Cattle Lookup page is located at http://www.verifiedbeef.net/ValidTags.aspx

Home / Tags
Welcome to the Verified Beef web site!
Use this page to verify if input tags are Approved or not under the Verified Beef PVP
Enter your tags (EID numbers) that you wish to verify:
Please enter only one (1) tag per line in the text box while each tag much be only digits and 15 digits long. Only a maximum of 100 tags at a time is recommended.
Input Tags
We hope you enjoy your visit to our website.
Montana Stockgrowers Association
Verified Beef™
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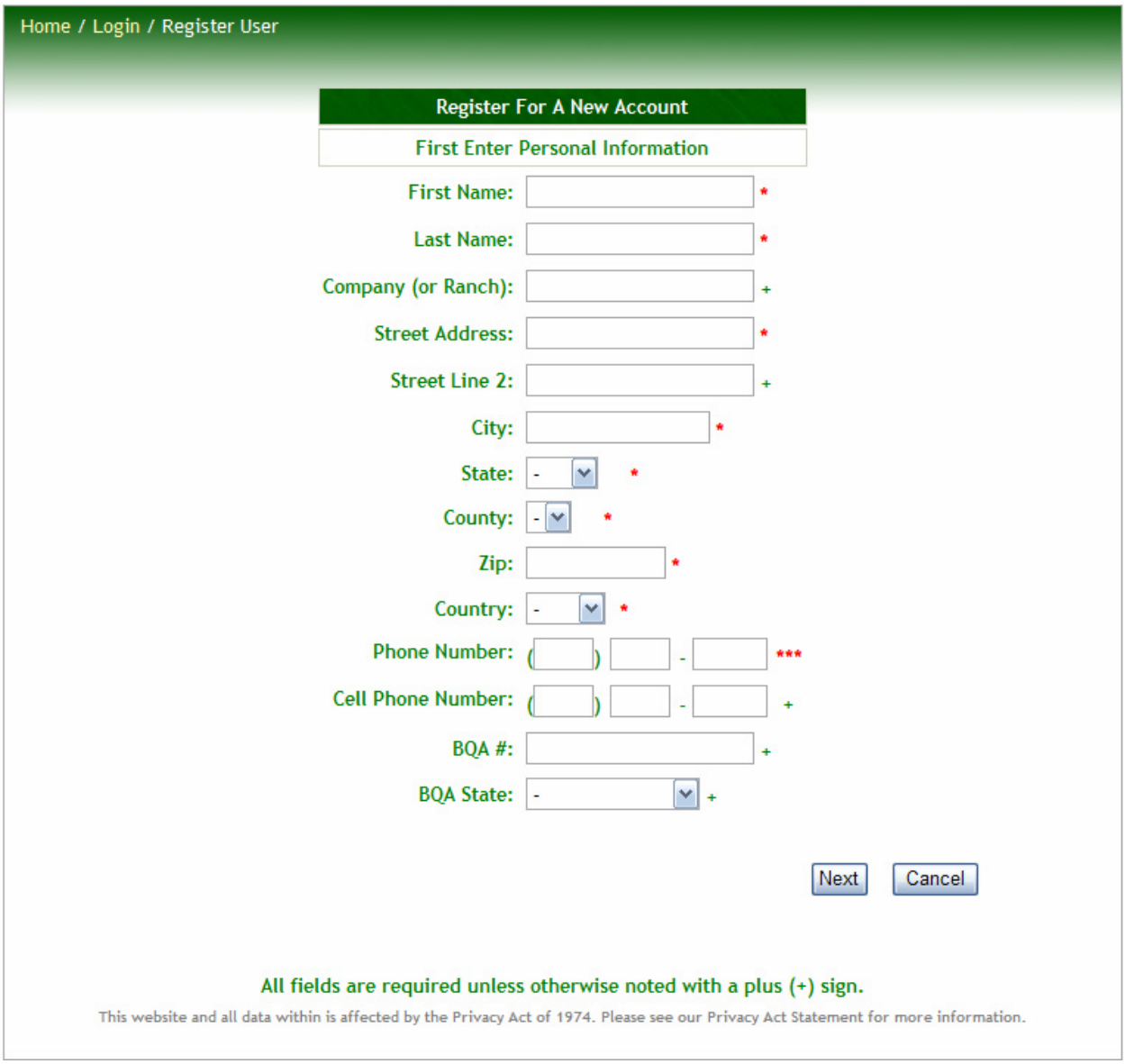
The Approved Cattle Lookup page allows one to search for approved tags (EID) within the Verified Beef PVP database. It's as simple as entering in each tag, one per line if you have multiple, and then clicking on the Input Tags button. If they are in the database and approved or not, a message will come up giving more details.

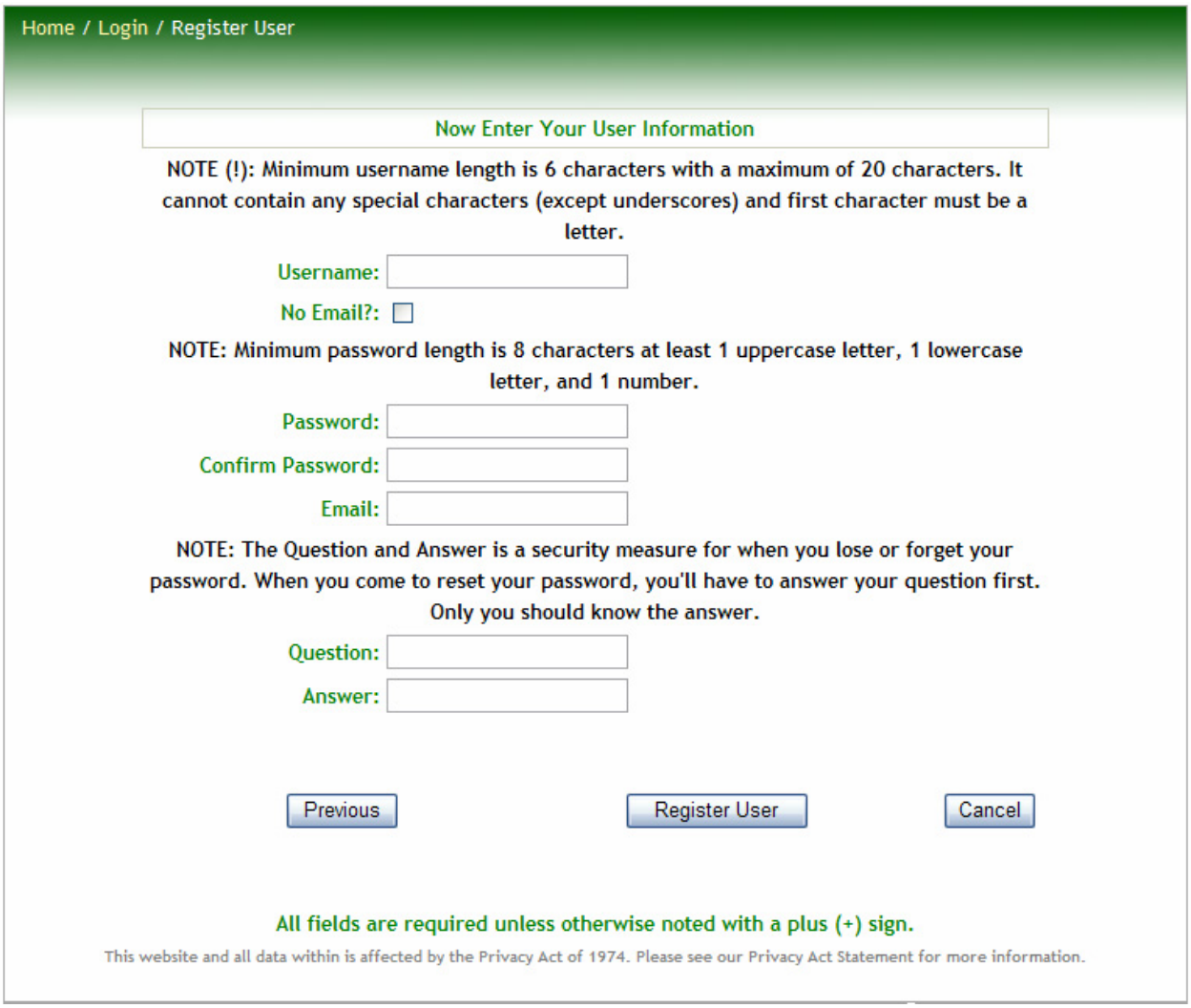
4.0 Registration and Logging In/Out

4.1. Registration

The VB Registration page is located at http://www.verifiedbeef.net/Register.aspx



The registration page is straight forward. It does use a slightly different layout than the previous 'Home Page' areas but is still easy to follow. Enter your personal information in the boxes provided and then click the Next button. Boxes with a green plus sign (+) next to them are purely optional, while the rest of the boxes are required for you to continue the registration process. It is important to enter a phone number that is active so you can be easily reached by a VB representative. Cell phone numbers will work.


Home / Login / Register User
Now Enter Your User Information
NOTE (!): Minimum username length is 6 characters with a maximum of 20 characters. It cannot contain any special characters (except underscores) and first character must be a letter.
Username:
No Email?:
NOTE: Minimum password length is 8 characters at least 1 uppercase letter, 1 lowercase letter, and 1 number.
Password:
Confirm Password:
Email:
NOTE: The Question and Answer is a security measure for when you lose or forget your password. When you come to reset your password, you'll have to answer your question first. Only you should know the answer.
Question:
Answer:
Previous
Register User
Cancel
All fields are required unless otherwise noted with a plus (+) sign.
This website and all data within is affected by the Privacy Act of 1974. Please see our Privacy Act Statement for more information.

After you have clicked the Next button, you will be prompted to provide your desired account username and password, as well as your primary email address. If you do not have an email address, please check the box next to "No Email?" You are also required to enter a password retrieval question and answer which will be used to reset your password in case you forget. Please be sure to create a question and answer that only you would know. Also note the username and email address are unique and thus there cannot be two people with the same username and/or email within the VB network. Note that your account username has to be a minimum of 6 characters and a maximum of 20 characters and it can only include letters, numbers and underscores. The first character must also be a letter and not a number or underscore. Also, your account password must have one (1) uppercase letter, one (1) lowercase letter, and one (1) number, and passwords are case sensitive. The complexity is required to ensure data security. All boxes on this page are required.

The following are some examples of working usernames, though none of these should ever be used as a real username for any account---they are purely samples:

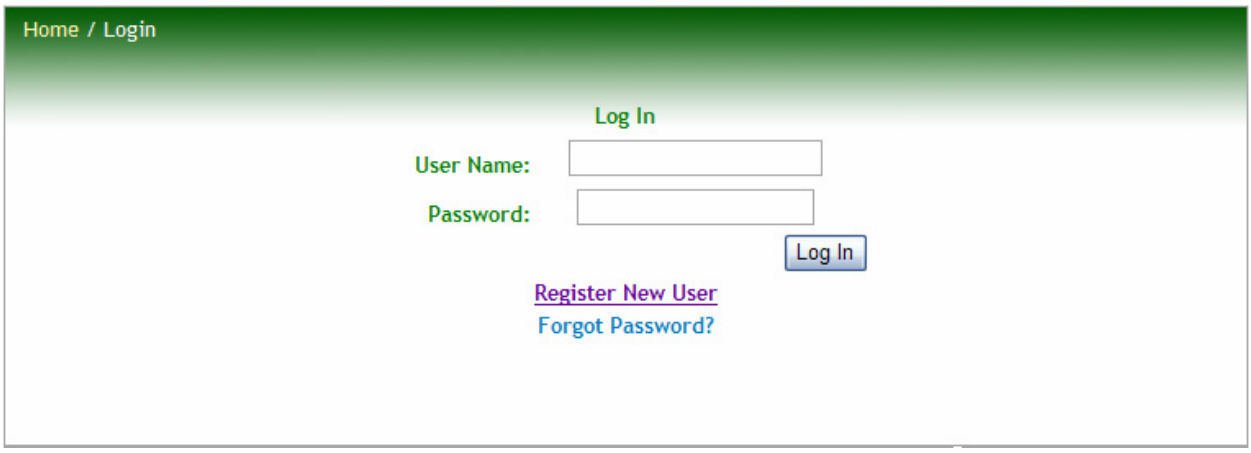
- BobJones – Will work; is between 6 and 20 characters and starts with a letter
- my_account – Will work; is between 6 and 20 characters and starts with a letter
- Jimmy123 – Will work; is between 6 and 20 characters and starts with a letter
- 1bluejay – Will NOT work; is between 6 and 20 characters but starts with a number
- My Name – Will NOT work; is between 6 and 20 characters but contains a space
- Jim.2 – Will NOT work; not between 6 and 20 characters and contains a period

If you have any information that you'd like to change from the previous step, you may click the 'Previous' button here, otherwise once the boxes are filled, you may click on the Register User button to complete the registration process. The page will say it completed successfully and you will have an option to visit your Account Area as it automatically logs you in.

Once you have successfully registered, you will receive an email at the primary email address you entered for the registration process with information on your account and where to go from here. Please store this registration email in a safe place as it contains important information for your account. If you chose the "No Email?" option, then a VB administrator will contact you to help you with your account and getting the information you need. Once you do login to the Account Area, you will have no access to anything except the Training Material and the Supplier Training Quiz. You must complete the training reading and take the quiz before a VB administrator will process your registration and give you access to the rest of the website. More information on the Account Area is located in Section 5.0.

4.2. Login

The VB Login page is located at http://www.verifiedbeef.net/Login.aspx



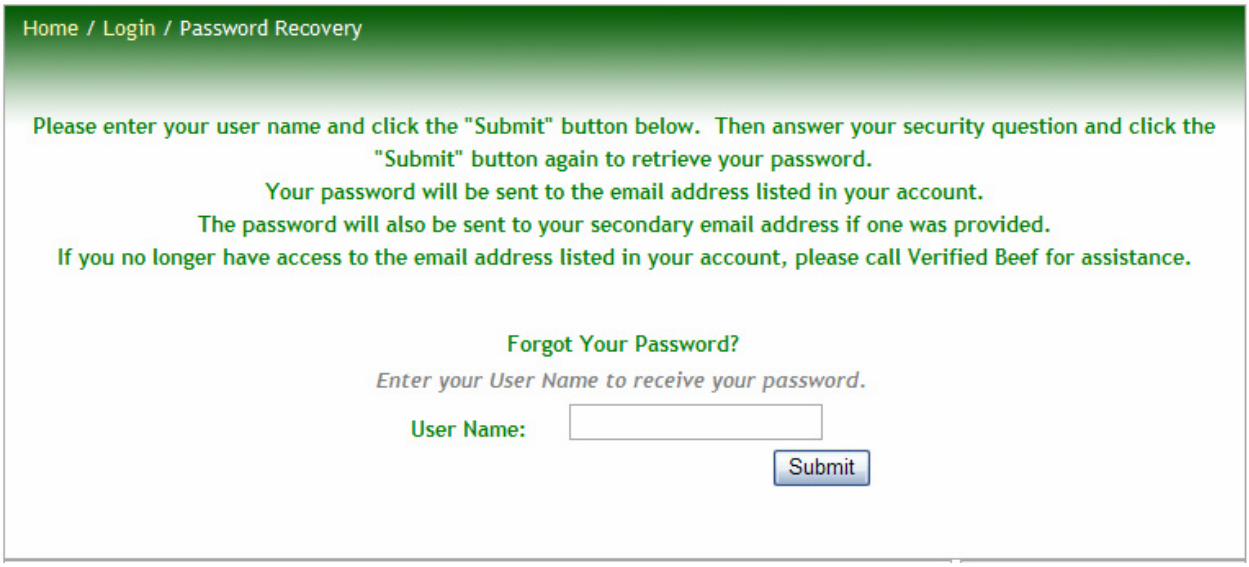
All that is required on the Login page is to provide your VB account username and password and then to click the 'Log In' button to logon to your account.

New users may also follow the 'Register New User' link to go to the Registration page and register a new account. Users with an account and who have forgotten their password may use

the 'Forgot Password?' link to go to the 'Password Recovery' page in which they can reset their password if they choose. More on the password recovery feature is located in Section 4.3.

4.3. Password Recovery

The VB Password Recovery page is located at http://www.verifiedbeef.net/RecoverPass.aspx


Home / Login / Password Recovery
Please enter your user name and click the "Submit" button below. Then answer your security question and click the "Submit" button again to retrieve your password.
Your password will be sent to the email address listed in your account.
The password will also be sent to your secondary email address if one was provided.
If you no longer have access to the email address listed in your account, please call Verified Beef for assistance.
Forgot Your Password?
Enter your User Name to receive your password.
User Name:
Submit

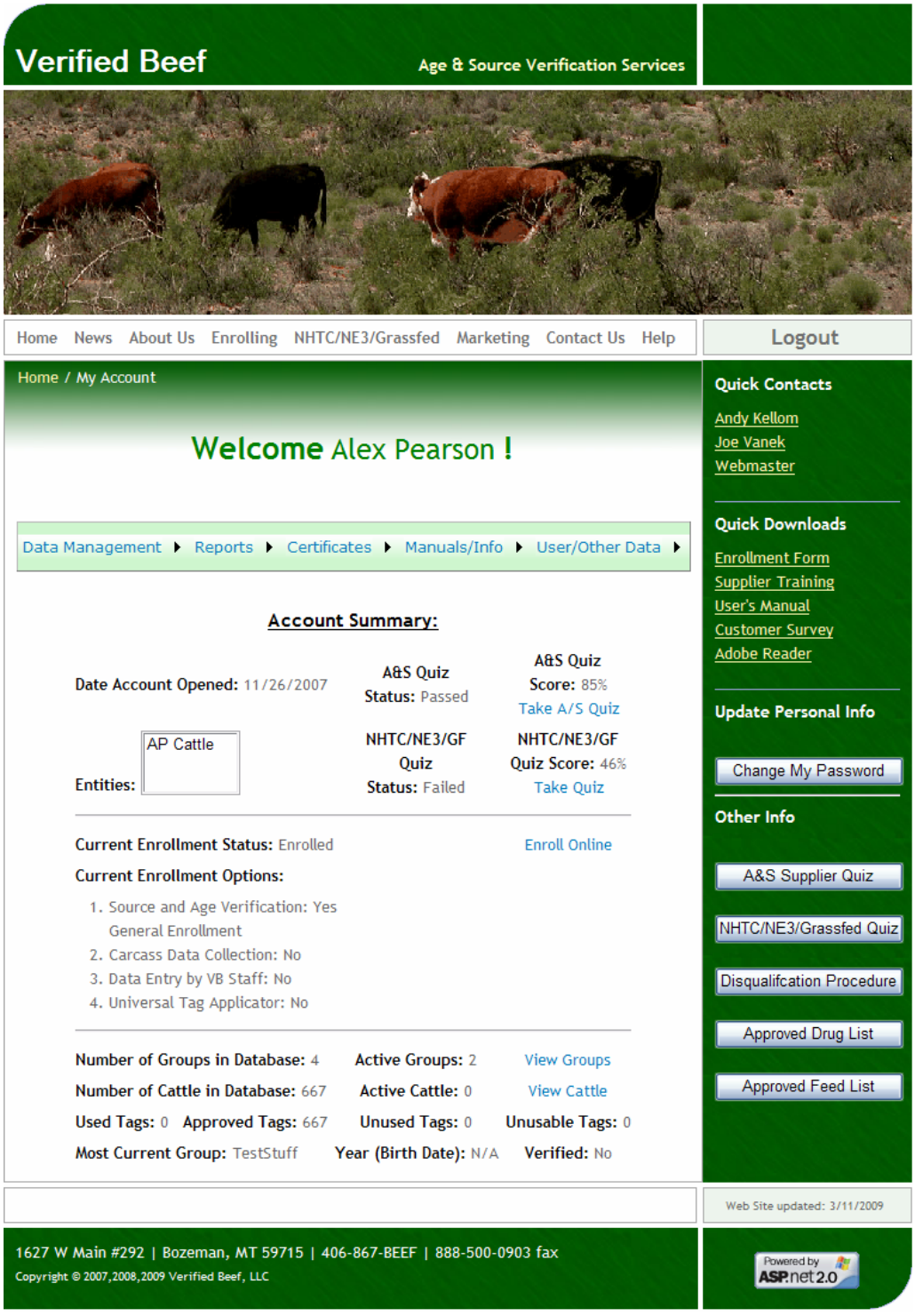
The first step of the Password Recovery page is to enter your username in the provided text box and then click on the Submit button.

Next you need to provide the answer to your question and click the Submit button again to complete the password recovery process. If you answered your question successfully, a new password with other information will be emailed to you via your primary and secondary email addresses (if applicable). If you no longer have access to either of those email accounts, have completely forgotten your password retrieval question and answer, and cannot access your registration email, please call or email VB for assistance. No passwords will be retrieved from the system, they will only be reset to a new password. When you reset the password, you need to login with the new dynamically generated (temporary) password and then change your password in the Account Area. This way you can change the password to something easier for you to remember.

5.0 Account Area

5.1. Main Area

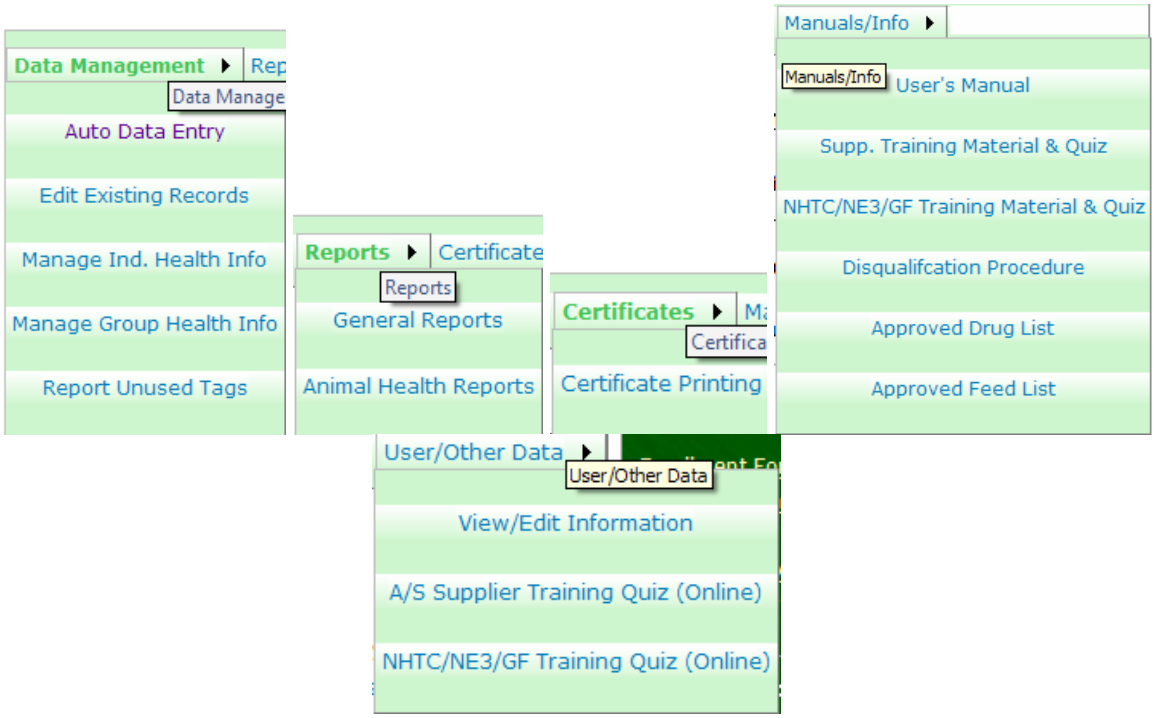
The VB Main Account Area page is located at http://www.verifiedbeef.net/AccountArea.aspx



Once you have logged into your account, you will be able to see your main account area similar to the picture above. From here, you'll be able to go to the various areas you have access to throughout the website. This is also where you will be able to navigate to change your personal information, change your password, take the Supplier Training Quiz, etc.

For quick information related to your account, the Account Summary area does just as it says: provides a summary of your account and the ability to quickly navigate to a different area of interest. This information will always be automatically updated as you continue to use the tool.

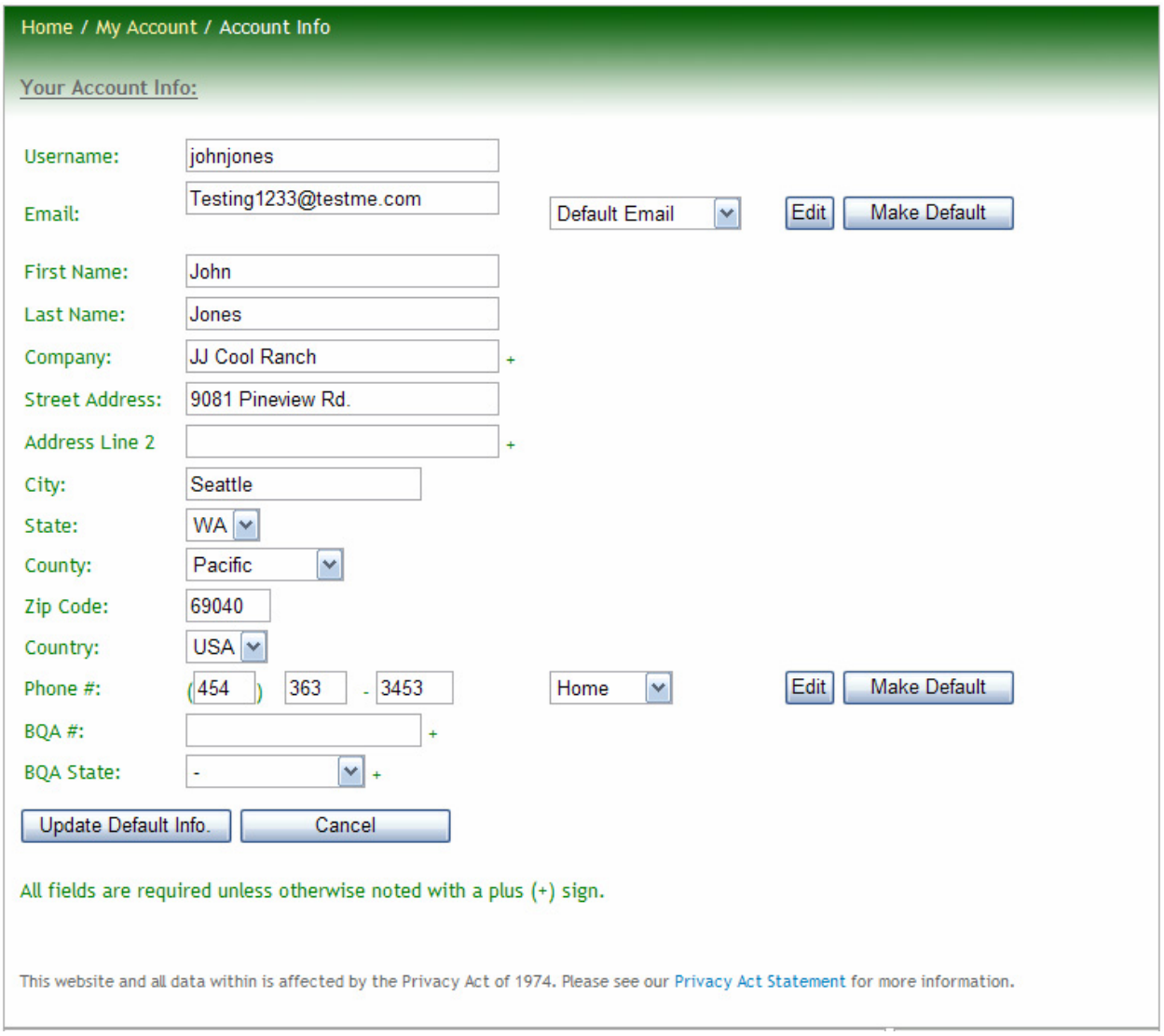
An example of how the main menu looks/functions is below:



You can view and/or edit your personal information by first going to the User/Other Data section of the menu and then clicking on the 'View/Edit Information' link. It will bring up a new page with your information. You may also change your password by clicking on the 'Change My Password' button on the right side. This feature will pop up right below the welcome message (right above the main buttons in the center of the page). Finally, if you haven't done so already, you can take the online supplier training quiz by clicking on the Supplier Training Quiz link, again in the User/Other Data menu section. This will bring you to a new page. More information about all the pages available from here is provided later in this guide.

5.2. View and Edit Personal Information

The VB View and Edit Personal Information page is located at
http://www.verifiedbeef.net/UserInfo.aspx



The View and Edit Personal Information page allows you to view and edit all of your personal information, as well as add/edit extra phone numbers and a secondary email address. When you first access the page, all your default information is shown in the text boxes. Here, you can change the information as you see fit and then to click the 'Update Default Info' button.

If you wish to add or edit your secondary email address, first use the drop down list next to the email text box and choose Secondary Email. Then edit the text box to be whatever you wish and click on the small 'Edit' button to the right. That will add/edit the secondary email. You may also click on the 'Make Default' button if you with to set that email as the default. This will essentially switch the secondary email with the primary email address.

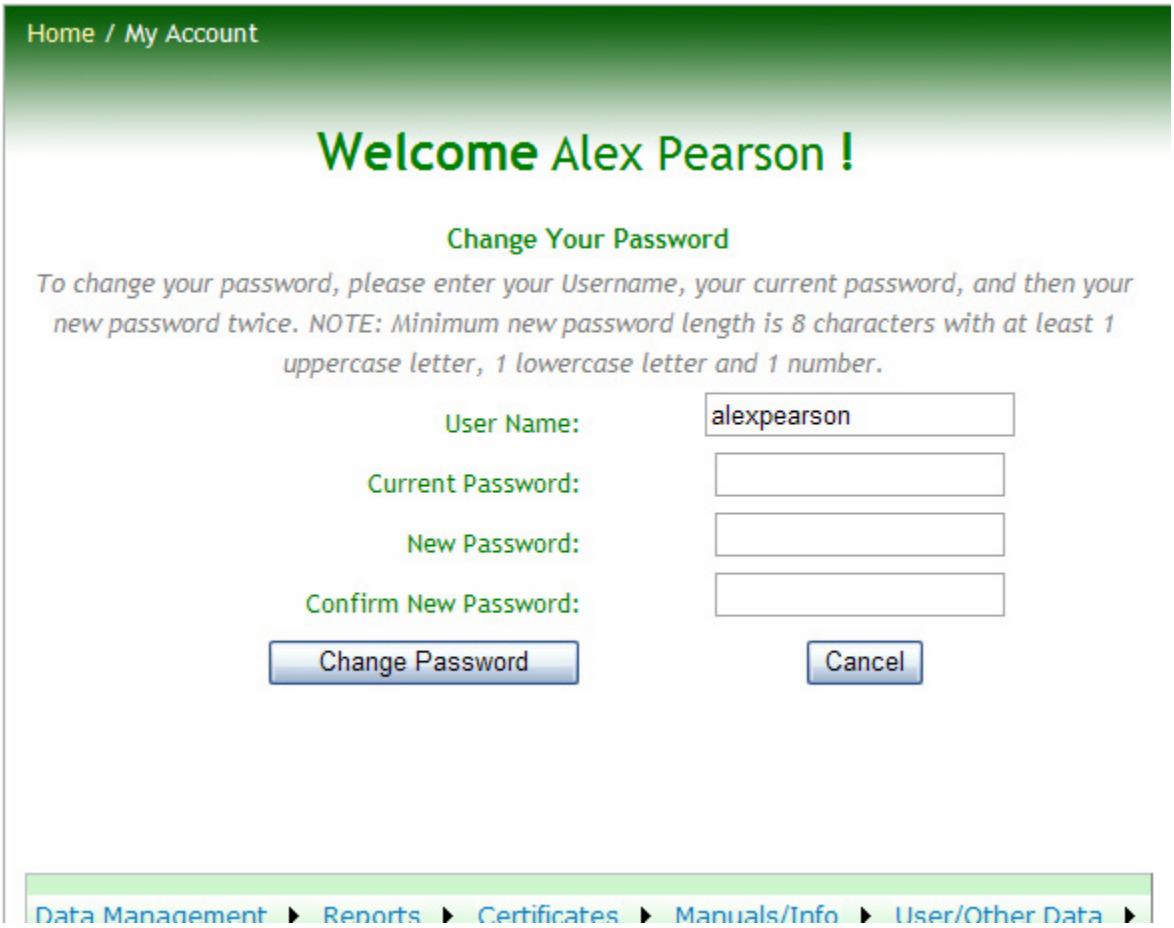
Similarly, if you wish to add or edit extra phone numbers, first choose the appropriate phone type via the drop down list next to the Phone # text boxes. Once selected, change the information in the text boxes to what you require and then click on the small 'Edit' button to the right of the

drop down list. Again, if you wish to make one of those other phone numbers your primary/default number, first select it and then click on the 'Make Default' button.

As with many areas of the website, text boxes with a little green plus sign (+) next to them are purely optional while the rest are required.

5.3. Change Account Password

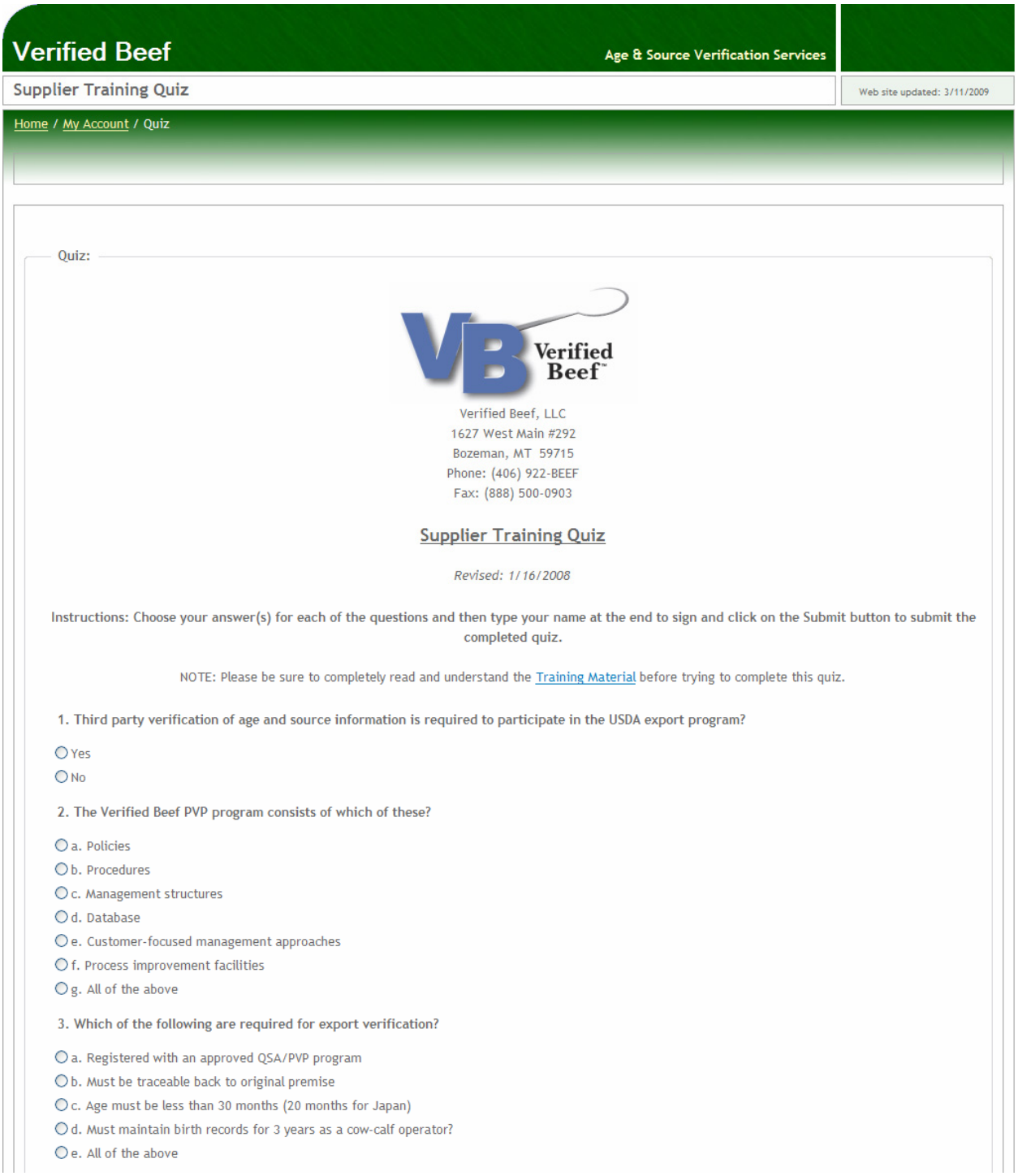
The VB Change Account Password page is located at
http://www.verifiedbeef.net/AccountArea.aspx


Home / My Account
Welcome Alex Pearson !
Change Your Password
To change your password, please enter your Username, your current password, and then your new password twice. NOTE: Minimum new password length is 8 characters with at least 1 uppercase letter, 1 lowercase letter and 1 number.
User Name:
alexpearson
Current Password:
New Password:
Confirm New Password:
Change Password
Cancel
Data Management
Reports
Certificates
Manuals/Info
User/Other Data

After you click the Change My Password button on the right, the change password area will show. Your username should be automatically filled in. In the appropriate locations, provide your current password, as well as your new password twice (twice to ensure it is typed correctly). Once that is done, click the Change Password button and it will be changed. You will also receive an email about your password change which you can keep for your records.

5.4. Age & Source Supplier Training Quiz

The VB Supplier Training Quiz is located at http://www.verifiedbeef.net/TrainingQuiz.aspx



Verified Beef — Age & Source Verification Services

Supplier Training Quiz — Web site updated: 3/11/2009

Home / My Account / Quiz

Quiz:

Verified Beef, LLC
1627 West Main #292
Bozeman, MT 59715
Phone: (406) 922-BEEF
Fax: (888) 500-0903

Supplier Training Quiz

Revised: 1/16/2008

Instructions: Choose your answer(s) for each of the questions and then type your name at the end to sign and click on the Submit button to submit the completed quiz.

NOTE: Please be sure to completely read and understand the Training Material before trying to complete this quiz.

1. Third party verification of age and source information is required to participate in the USDA export program?

- ○ Yes
- ○ No

2. The Verified Beef PVP program consists of which of these?

- ○ a. Policies
- ○ b. Procedures
- ○ c. Management structures
- ○ d. Database
- ○ e. Customer-focused management approaches
- ○ f. Process improvement facilities
- ○ g. All of the above

3. Which of the following are required for export verification?

- ○ a. Registered with an approved QSA/PVP program
- ○ b. Must be traceable back to original premise
- ○ c. Age must be less than 30 months (20 months for Japan)
- ○ d. Must maintain birth records for 3 years as a cow-calf operator?
- ○ e. All of the above

[Image continued on next page…]

4. To get initially approved as a cow/calf supplier, you must submit to an on-site audit by Verified Beef?

- Yes
- No

5. You must have a USDA Premise number to participate in age and source programs?

- Yes
- No

6. As an approved cow/calf supplier, you must allow random on-site audits by Verified Beef and/or USDA?

- Yes
- No

7. Verified Beef requires the use of Verified Beef issued RFID tags to be used in its program?

- Yes
- No

8. RFID tags can be inserted after the calf leaves the original premise to be considered export qualified?

- Yes
- No

9. RFID tags are issued by Verified Beef by birthing group and ranch identification?

- Yes
- No

10. You can use Verified Beef RFID tags with a different birthing group than issued, which is the correct procedure?

- a. You paid for the tags, so yes use it where you want
- b. You move the tag to a different birth group in the database
- c. Request the tag be moved by the Verified Beef administrator

11. The birth date used to identify birthing group should be the latest birth date?

- Yes
- No

12. If you have a diverse operation, you must be able to uniquely identify each group?

- Yes
- No

13. Acceptable methods to record birth records are?
(check all that apply)

- a. Calendar
- b. Birthing books
- c. Electronic records
- d. Verified Beef database

Producer Signature: Date: 03/27/2009 UserName: alexpearson

Submit Cancel Reset All fields are required unless otherwise noted with a plus (+) sign.

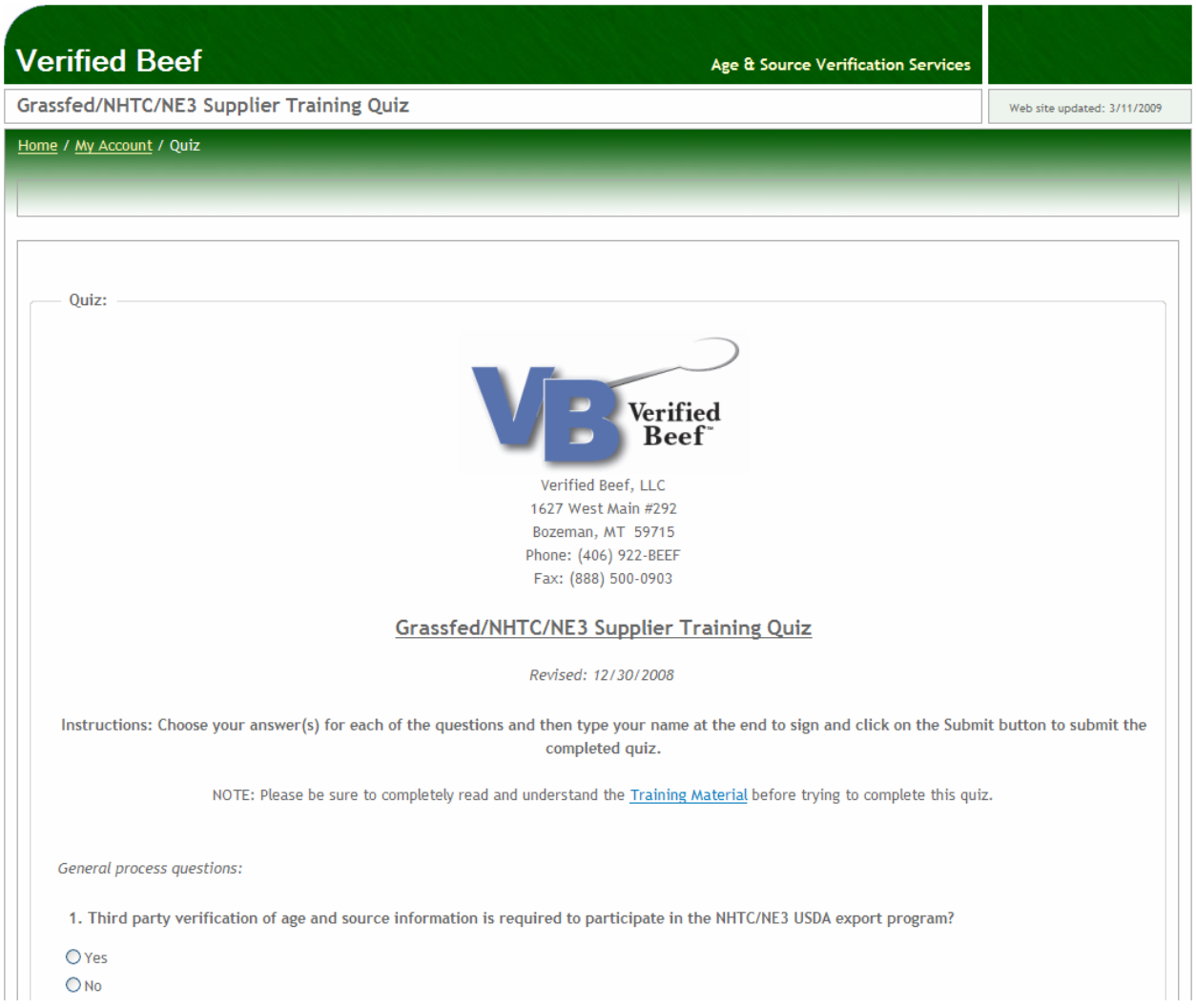
The Age & Source (A&S) Supplier Training Quiz is part of the user pre-approval and VB understanding process. Each user must read the training material and complete the quiz before they can continue to use their account.

In this quiz, there is a link available near the top which directs you to the training material if you haven't already read through it. The quiz will be more difficult if you haven't read through the

material first. Once done with the material, you may complete the quiz whenever you wish as there is no time limit. Once you have answered all questions, you are required to electronically sign the end of the quiz by typing your name into the signature text box at the bottom of the quiz. Once everything is complete, you may submit the quiz by clicking on the Submit button. This will also generate your results and tell you if you have passed the quiz or not as well as which questions were answered incorrectly with related correct information. No matter the results, you will receive the final results by email. If you happen to fail the quiz, please re-read the training material and the incorrect answer suggestions and try the quiz again. There's currently no limit on how many times one may take the quiz.

5.5. NHTC/NE3/Grassfed Quiz

The VB NHTC/NE3/Grassfed Quiz is located at
http://www.verifiedbeef.net/GFTrainingQuiz.aspx


Verified Beef
Age & Source Verification Services
Grassfed/NHTC/NE3 Supplier Training Quiz
Web site updated: 3/11/2009
Home / My Account / Quiz
Quiz:
Verified Beef
Verified Beef, LLC
1627 West Main #292
Bozeman, MT 59715
Phone: (406) 922-BEEF
Fax: (888) 500-0903
Grassfed/NHTC/NE3 Supplier Training Quiz
Revised: 12/30/2008
Instructions: Choose your answer(s) for each of the questions and then type your name at the end to sign and click on the Submit button to submit the completed quiz.
NOTE: Please be sure to completely read and understand the Training Material before trying to complete this quiz.
General process questions:
1. Third party verification of age and source information is required to participate in the NHTC/NE3 USDA export program?
Yes
No

[Image continued on next page…]

2. The "fall-out" procedures consist of which of these?

- ○ a. Documented procedures
- ○ b. Visual identification
- ○ c. Database updates
- ○ d. Customer management approaches
- ○ e. Verified Beef approval
- ○ f. All of the above

3. To get initially approved as a Grassfed/NHTC/NE3 cow/calf supplier; you must submit to an on-site audit by Verified Beef?

- ○ Yes
- ○ No

4. You need a letter of acknowledgment from your feed supplier on file?

- ○ Yes
- ○ No

5. Verified Beef requires the use of Verified Beef issued RFID tags to be used in its Grassfed/NHTC/NE3 program?

- ○ Yes
- ○ No

6. Grassfed/NHTC/NE3 requirements must be maintain from birth to slaughter of the calf?

- ○ Yes
- ○ No

NHTC questions (answer only if enrolled in NHTC):

7. Which of the following are required for NHTC export verification?

- ○ a. Registered with an approved QSA/PVP program
- ○ b. Must be traceable back to original premise
- ○ c. Must maintain records of all drugs and feeds acquired and used
- ○ d. Must maintain birth records for 3 years as a cow-calf operator?
- ○ e. All of the above

8. If I have a "fall-out" calf, I can integrate the calf back into the herd after I complete my approved "fall-out" procedures, I maintain my approved NHTC/NE3 feed and treatment regiment, and I mark the calf as treated on all sales documentation?

- ○ Yes
- ○ No

NE3 questions (answer only if enrolling in NE3):

9. If a calf gets ill and must be treated with antibiotics, can it remain as NE3 qualified calf?

- ○ Yes
- ○ No

10. If I feed my cattle fish by-products, I am in non-conformance with NE3?

- ○ Yes
- ○ No

Grassfed questions (answer only if enrolling in Grassfed):

11. I can HGP implant my cattle and still be compliant with Grassfed?

- ○ Yes
- ○ No

12. Cattle must be given continuous access to pasture during growing season?

- ○ Yes
- ○ No

Producer Signature: | Date: 03/27/2009 | UserName: alexpearson

Submit | Cancel | Reset All fields are required unless otherwise noted with a plus (+) sign.

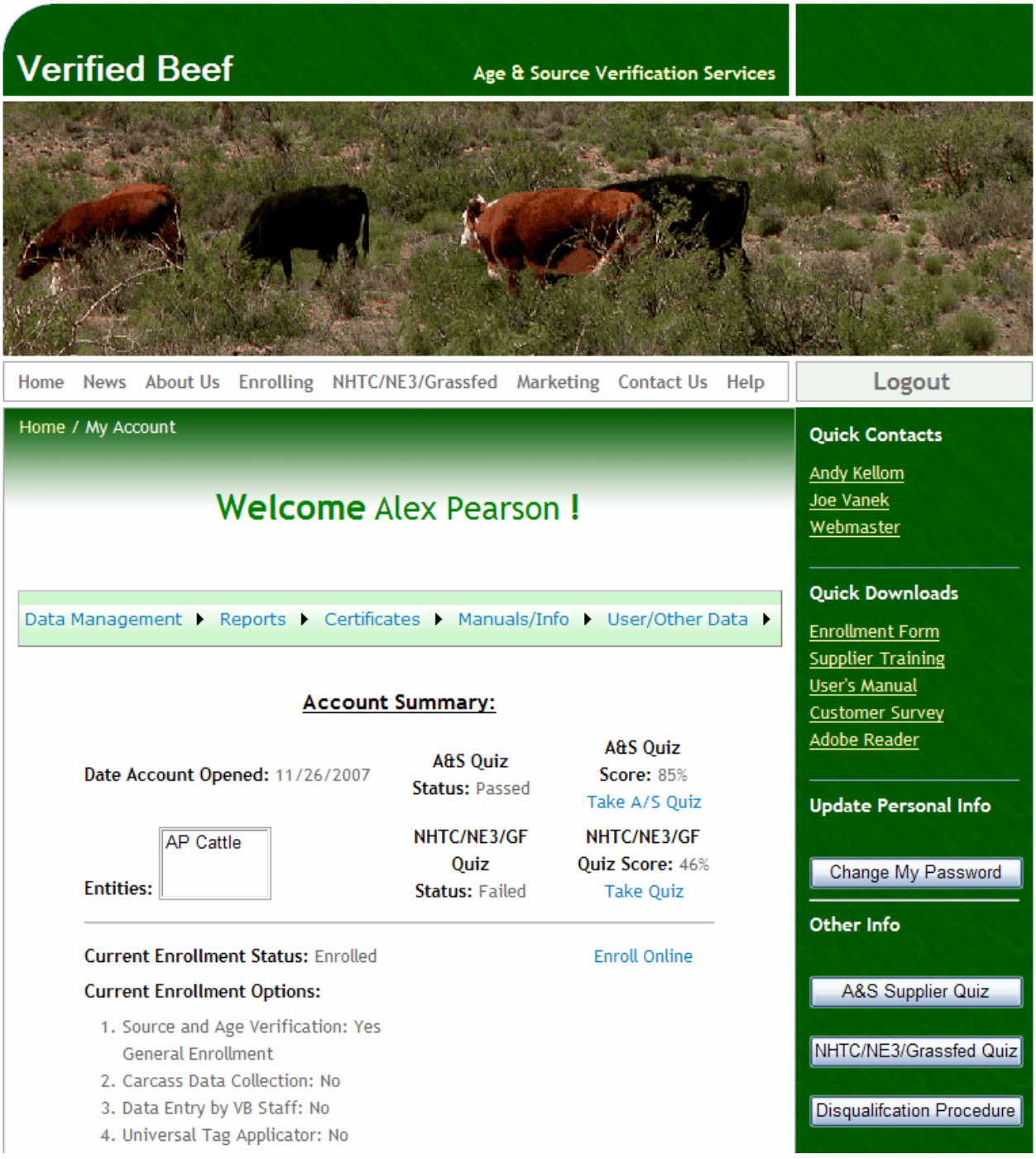
The NHTC/NE3/Grassfed Supplier Training Quiz is similar to the A&S Quiz and as such much be completed on top of the A&S Quiz if the user's account is enrolled in one or more of the Natural programs.

In this quiz, there is a link available near the top which directs you to the training material if you haven't already read through it. The quiz will be more difficult if you haven't read through the material first. Once done with the material, you may complete the quiz whenever you wish as there is no time limit. Once you have answered all questions, you are required to electronically sign the end of the quiz by typing your name into the signature text box at the bottom of the quiz. Once everything is complete, you may submit the quiz by clicking on the Submit button. This will also generate your results and tell you if you have passed the quiz or not as well as which questions were answered incorrectly with related correct information. No matter the results, you will receive the final results by email. If you happen to fail the quiz, please re-read the training material and the incorrect answer suggestions and try the quiz again. There's currently no limit on how many times one may take the quiz.

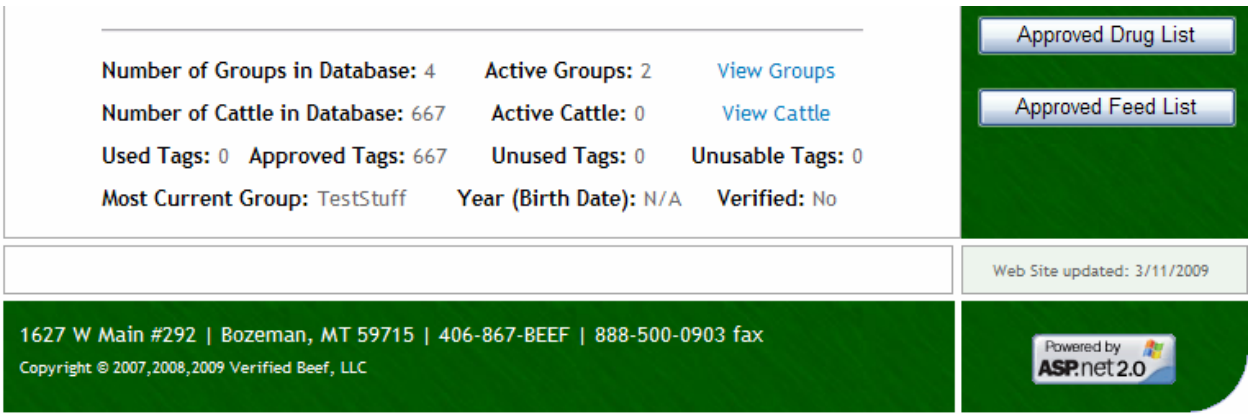
6.0 User Access

6.1. Account Area

The VB Main Account Area page is located at http://www.verifiedbeef.net/AccountArea.aspx

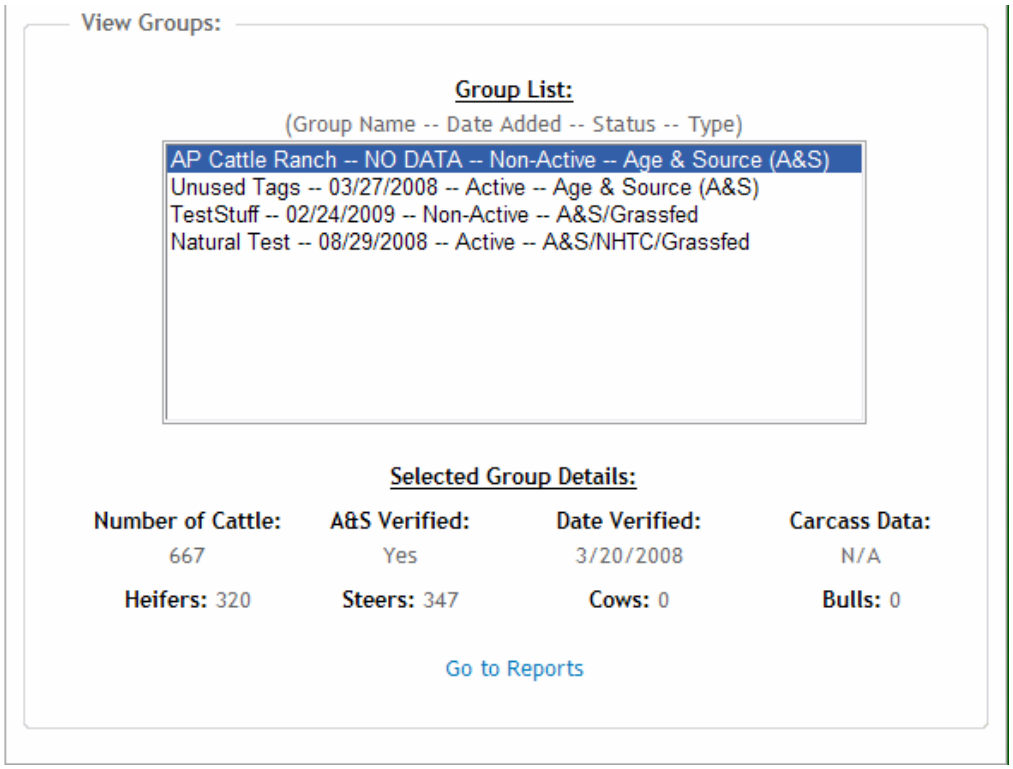


[Image continued on next page…]


Number of Groups in Database: 4
Active Groups: 2
View Groups
Number of Cattle in Database: 667
Active Cattle: 0
View Cattle
Used Tags: 0
Approved Tags: 667
Unused Tags: 0
Unusable Tags: 0
Most Current Group: TestStuff
Year (Birth Date): N/A
Verified: No
Approved Drug List
Approved Feed List
Web Site updated: 3/11/2009
1627 W Main #292 | Bozeman, MT 59715 | 406-867-BEEF | 888-500-0903 fax
Copyright © 2007,2008,2009 Verified Beef, LLC
Powered by ASP.net 2.0

User access in Verified Beef starts with the main Account Area. All registered and approved user areas of the website can be accessed through this main page. The various pages within the site can be accessed by clicking the appropriate links in the main menu. Hovering over the certain sections of the menu will allow you to access most areas of the website that you have access to.

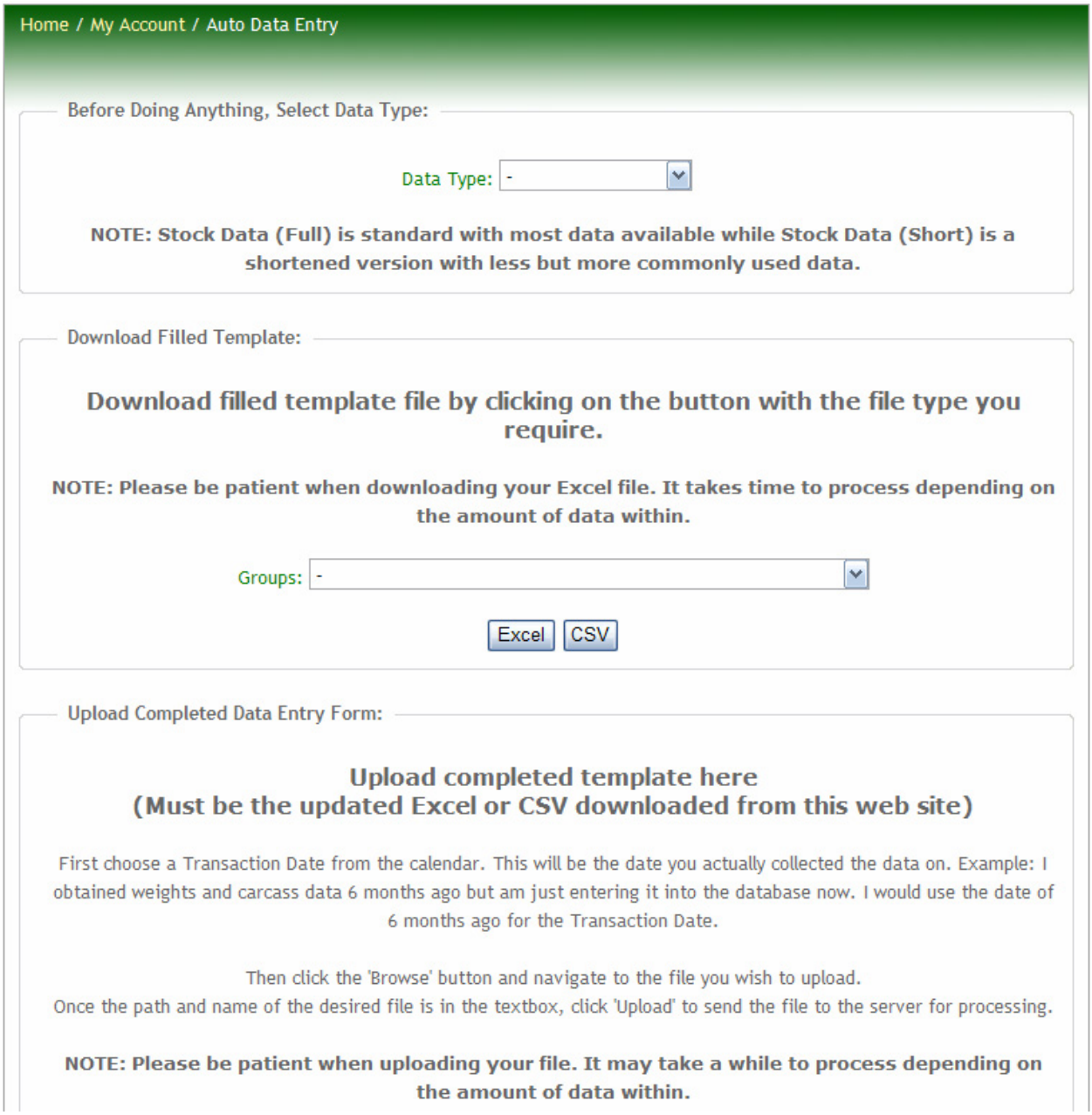
There is also an Account Summary section which illustrates a summary of the account's information for quick access. There are also links that you can use to take the supplier training quiz or to enroll if you haven't already. The 3 buttons on the right side, Disqualification Procedure, Approved Drug List, and Approved Feed List, actually lead you to PDF files which contain some valuable information. Clicking on the View Groups link in this area actually brings up a new area beneath this Account Summary with your Groups information.



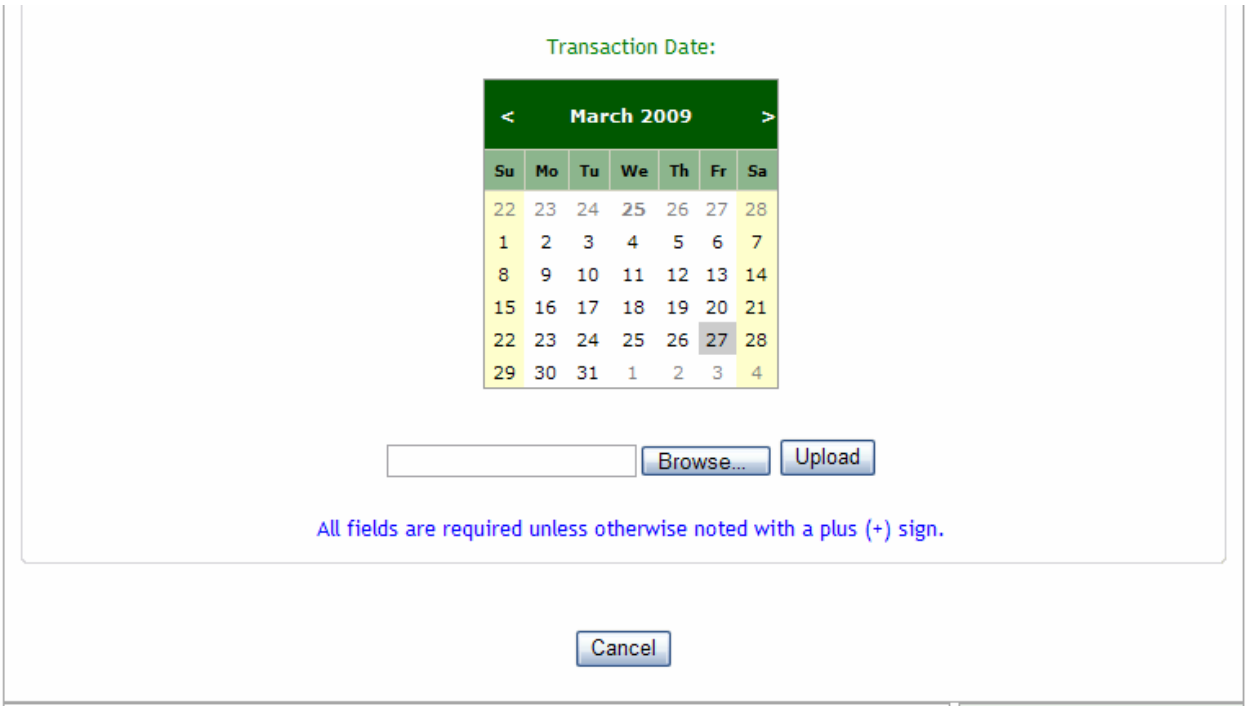
Selecting a group from the list will display more information about the group below the list. You can hide this expanded area by clicking on the Hide Groups link the previous View Groups link changed into.

6.2. Auto Data Entry

The VB Auto Data Entry page is located at http://www.verifiedbeef.net/AutoDataEntry.aspx


Home / My Account / Auto Data Entry
Before Doing Anything, Select Data Type:
Data Type: -
NOTE: Stock Data (Full) is standard with most data available while Stock Data (Short) is a shortened version with less but more commonly used data.
Download Filled Template:
Download filled template file by clicking on the button with the file type you require.
NOTE: Please be patient when downloading your Excel file. It takes time to process depending on the amount of data within.
Groups: -
Excel
CSV
Upload Completed Data Entry Form:
Upload completed template here
(Must be the updated Excel or CSV downloaded from this web site)
First choose a Transaction Date from the calendar. This will be the date you actually collected the data on. Example: I obtained weights and carcass data 6 months ago but am just entering it into the database now. I would use the date of 6 months ago for the Transaction Date.
Then click the 'Browse' button and navigate to the file you wish to upload.
Once the path and name of the desired file is in the textbox, click 'Upload' to send the file to the server for processing.
NOTE: Please be patient when uploading your file. It may take a while to process depending on the amount of data within.

[Image continued on next page…]


Transaction Date:
< March 2009 >
Su Mo Tu We Th Fr Sa
22 23 24 25 26 27 28
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31 1 2 3 4
Browse...
Upload
All fields are required unless otherwise noted with a plus (+) sign.
Cancel

The Auto Data Entry area is where a user can download their animal data into a pre-formatted Excel or CSV (comma separated value) file, as well as upload either of those files into the system to automatically update their animals/tags.

To begin, first select the type of data you wish to download\update. The types include Stock Data (Full), Stock Data (Short), Carcass Data, Feedlot Data. The Stock Data (Full version) is standard and contains most available stock data in the database while the Stock Data (Short version) contains less but more commonly used data. Next, select the group for which you want to get the Excel or CSV template, and then click on the appropriate button. Once a button is clicked, a dialog will come up asking you to save the file to your PC (it may take a little time to process, depending on how much data is in the selected group). Once saved, you may open it with an appropriate program and add/edit the contents as needed.

An example of the Stock Data (Full) version type is below:

Verified Beef			Verified Beef 209 South 19th Ave. Suite 3 Bozeman, MT 59718 406-867-BEEF			Name: Address: Phone:									
EID	Ranch Tag	Gender	Birth Date	Birth Weight	Brand Date	Wean Date	Wean Weight	Comments	Brucellosis ID	Other ID	Replacement Tag	Owner	Sire	Dam	Other Weight
982000012250020	1479	Heifer	2/19/2005	33	1/2/2005	1/1/2008	12	BAH	312fbd	NT3	NT4	Joe	Bob	Haha	1.00
982000012250046	1478	Steer	2/3/2005	44	1/2/2005	1/1/2008	23	1	332ggh	B406	B407	Mama	Bob	Haha	2.00
982000012250057	1477	Heifer	2/12/2005	55	1/2/2005	1/1/2008	34	5	321gbd	W308	W309	Tom	Bob	Haha	3.00
982000012250069	1476	Steer	2/8/2005	66	1/2/2005	1/1/2008	45	CAB	545vhh	W767	W777	Is	Bob	Haha	4.00
982000012250077	1475	Heifer	2/1/2005	77	1/2/2005	1/1/2008	56	BUG	543bbh	W951	W999	Right	Bob	Haha	5.00
982000012250079	1444	Heifer	2/5/2005	88	1/2/2005	1/1/2008	78	14	555fff	W441	W444	Yo	Bob	Haha	6.00
982000012250094	3	Steer	2/15/2005	111	2/3/2004	3/2/2005		1		W835					564.00
982000012250108	4	Heifer	3/15/2005	222	2/3/2004	3/2/2005		9		B130					592.00
982000012250146	5	Steer	1/29/2005	333	2/3/2004	3/2/2005		CAB		B912					708.00
982000012250158	6	Steer	2/21/2005	444	2/3/2004	3/2/2005				W809					750.00
982000012250176	7	Steer	4/9/2005	555	2/3/2004	3/2/2005				B109					548.00
982000012250180	8	Heifer	2/18/2005	666	2/3/2004	3/2/2005				B705					604.00
982000012250185	9	Steer	2/16/2005	777	2/3/2004	3/2/2005				W515					760.00
982000012250186	10	Heifer	3/26/2005	888	2/3/2004	3/2/2005				B811					542.00
982000012250188	123	Heifer	2/10/2005	543	1/1/2001	3/3/2003				B014					672.00
982000012250191	234	Steer	2/11/2005	432	1/1/2001	3/3/2003				W972					734.00
982000012250200	345	Steer	2/8/2005	321	1/1/2001	3/3/2003		CAB		B317					662.00
982000012250205	456	Heifer	2/14/2005	321	1/1/2001	3/3/2003				W080					764.00
982000012250208	567	Heifer	2/19/2005	112	1/1/2001	3/3/2003		1		NT2					740.00
982000012250217		Steer	2/15/2005							B13					622.00
982000012250219		Steer	2/10/2005					1		B808					712.00
982000012250221		Heifer	2/25/2005							B2					664.00
982000012250228		Heifer	2/11/2005							W088					730.00
982000012250229		Heifer	3/5/2005					1		B813					608.00

An example of the Stock Data (Short) version type is below:

Verified Beef			Verified Beef 209 South 19th Ave. Suite 3 Bozeman, MT 59718 406-867-BEEF		Name: Address: Phone: Date Worked:			
EID	Ranch Tag	Gender	Birth Date	Birth Weight	Wean Weight	Sire	Dam	Comments
982000012250020	1479	Heifer	2/19/2005	33	12	Bob	Haha	BAH
982000012250046	1478	Steer	2/3/2005	44	23	Bob	Haha	1
982000012250057	1477	Heifer	2/12/2005	55	34	Bob	Haha	5
982000012250069	1476	Steer	2/8/2005	66	45	Bob	Haha	CAB
982000012250077	1475	Heifer	2/1/2005	77	56	Bob	Haha	BUG
982000012250079	1444	Heifer	2/5/2005	88	78	Bob	Haha	14
982000012250094	3	Steer	2/15/2005	111				1
982000012250108	4	Heifer	3/15/2005	222				9
982000012250146	5	Steer	1/29/2005	333				CAB
982000012250158	6	Steer	2/21/2005	444				
982000012250176	7	Steer	4/9/2005	555				
982000012250180	8	Heifer	2/18/2005	666				
982000012250185	9	Steer	2/16/2005	777				
982000012250186	10	Heifer	3/26/2005	888				
982000012250188	123	Heifer	2/10/2005	543				
982000012250191	234	Steer	2/11/2005	432				
982000012250200	345	Steer	2/8/2005	321				CAB
982000012250205	456	Heifer	2/14/2005	321				
982000012250208	567	Heifer	2/19/2005	112				1
982000012250217		Steer	2/15/2005					
982000012250219		Steer	2/10/2005					1
982000012250221		Heifer	2/25/2005					
982000012250228		Heifer	2/11/2005					
982000012250229		Heifer	3/5/2005					1

An example of the Carcass Data type is below:

		Verified Beef 209 South 19th Ave. Suite 3 Bozeman, MT 59718 406-867-BEEF		Name: Address: Phone:										
EID	Carcass ID	Carcass Weight	Live Weight	Estimated Live Weight	Dressing Percentage	USDA Yield Grade	Calculated Yield Grade	Preliminary Yield Grade	Marbling Score	Backfat Thickness	Ribeye Area	KPH Fat	Harvest Date	
982000012250020	628	34.00	23.00	54.00	4	4.1	3.9	MD20	0.76	10.4	2.0	12/12/2007		
982000012250046	74664	55.00	34.00	88.00	3	3.3	3.3	SM60	0.52	11.7	2.0	12/12/2007		
982000012250057	74659	33.00	45.00	53.00	3	3.2	3.4	SM80	0.56	12.3	2.0	12/12/2007		
982000012250069	75576	66.00	56.00	106.00	3							12/12/2007		
982000012250077	25762	345.00	234.00	556.00	3	3.0	3.0		33	11.1	1.1	12/12/2007		
982000012250079	74626	543.00	345.00	875.00	2	3.1	2.9	MT30	0.36	10.5	1.5			
982000012250094	74643	234.00	456.00	377.00	1	2.2	2.7	TR00	0.28	11.9	2.0			
982000012250108	74655	12.00	567.00	19.00	4	4.0	3.9	SL40	0.76	11.5	2.0			
982000012250146	24695	456.00	678.00	735.00	3	3.7	3.7		0.68	12.0	2.0			
982000012250158	631	111.00	21.00	179.00	3	3.7	3.5	SL80	0.60	13.2	2.5			
982000012250176	573	222.00	23.00	358.00	3	2.7	3.1	SL20	0.44	12.6	2.0			
982000012250180	588	333.00	43.00	537.00	3	2.9	3.4	SL50	0.56	12.6	2.5			
982000012250185	24640	444.00	45.00	716.00	3									
982000012250186	599	555.00	65.00	895.00	3	3.3	3.5	SM00	0.60	12.1	2.0			
982000012250188	612	666.00	67.00	1074.00	3	2.9	3.0	SM30	0.40	12.7	2.0			
982000012250191	24650	777.00	87.00	1253.00	2									
982000012250200	623	888.00	89.00	1432.00	3	3.1	3.3	MT60	0.52	12.8	2.0			
982000012250205	24652	999.00	99.00	1611.00	2									
982000012250208	74647	67.00	98.00	108.00	3	3.7	3.2	SM70	0.48	10.6	2.0			
982000012250217	582	78.00	87.00	125.00	3	3.1	3.3	SM30	0.52	12.2	1.5			
982000012250219	74674	89.00	76.00	143.00	3	3.6	3.3	SM50	0.52	12.2	2.0			
982000012250221	636	90.00	65.00	145.00	3	3.5	3.6	SM30	0.64	12.1	2.0			
982000012250228	24639			0.00	3									
982000012250229	74657			0.00	3	3.0	3.4	SM80	0.56	13.0	2.0			
982000012250231	615			0.00	3	3.3	3.5	SL30	0.60	12.6	2.0			
982000012250245	583			0.00	3	3.0	3.4	SM00	0.56	14.1	2.0			
982000012250272	74670			0.00	3	3.5	3.4	SM40	0.56	10.6	2.0			
982000012250274	74644			0.00	3	2.9	3.3	SM40	0.52	13.4	2.0			

An example of the Feedlot Data type is below:

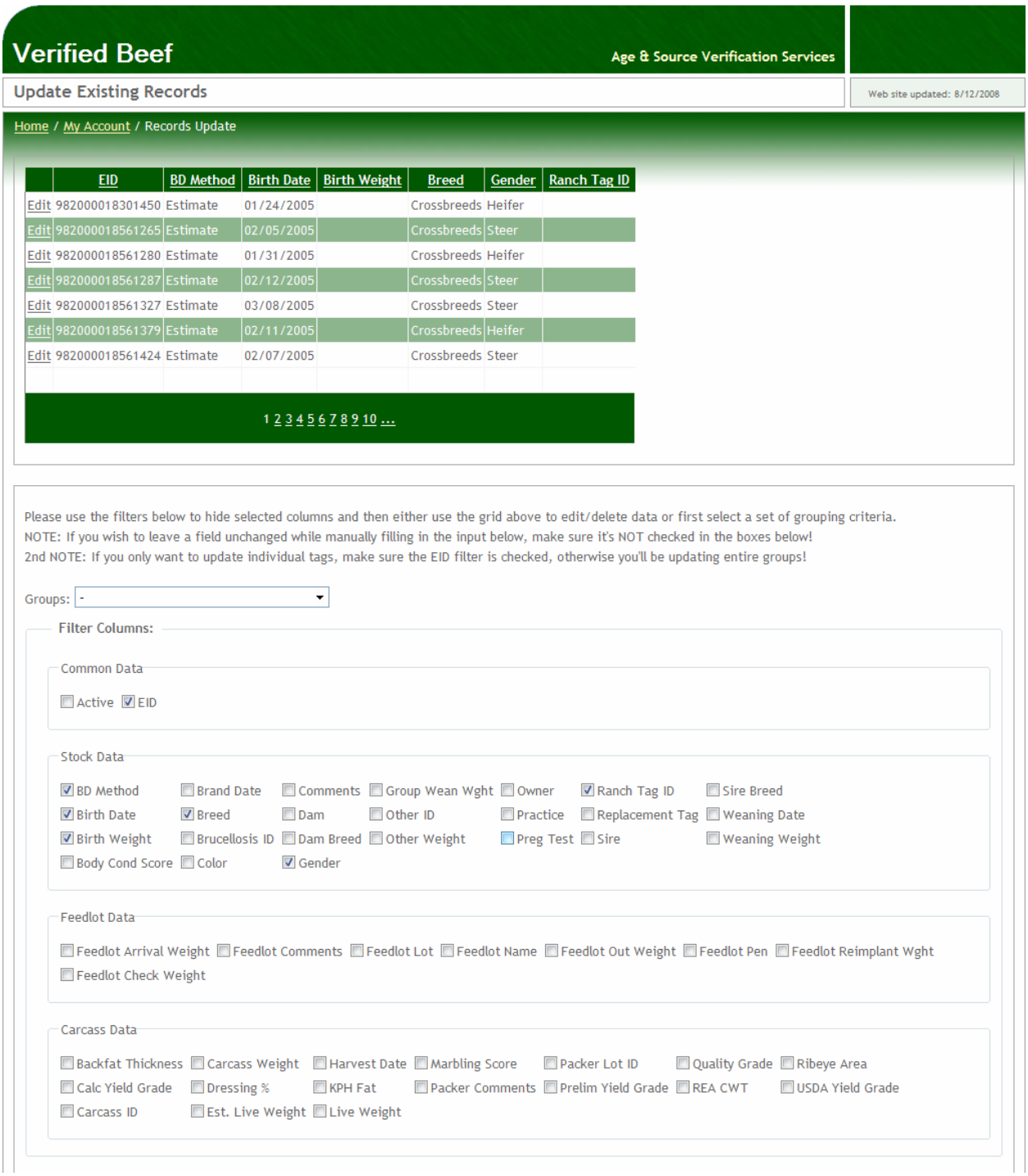
	Verified Beef 209 South 19th Ave. Suite 3 Bozeman, MT 59718 406-867-BEEF	Name: Address: Phone:					
EID	Feedlot Arrival Weight	Feedlot Reimplant Weight	Feedlot Check Weight	Feedlot Out Weight	Feedlot Comments	Feedlot Name	Feedlot Lot	Feedlot Pen
982000012250020	586	940	1	4	BAH			
982000012250046	578	918	2	3	HUM			
982000012250057	482	924	3	2	BUG			
982000012250069	626	986	4	1	JOE			
982000012250077	712	1160	5	9	MAMA			
982000012250079	578	948	6	8	Is			
982000012250094	568	828	7	7	A			
982000012250108	608	1005	8	6	Comment			
982000012250146	700	1110	9	5	.			
982000012250158	732	1175	33	123	THIS			
982000012250176	558	960	44	234	IS			
982000012250180	594	886	55	345	A			
982000012250185	754	1165	66	456	SPECIAL			
982000012250186	546	964	11	567	COMMENT			
982000012250188	684	1090	22	678	MADE			
982000012250191	660	1200	33	789	FOR			
982000012250200	686	1055	44	890	YOU			
982000012250205	744	1100	55	333	!!!			
982000012250208	718	1025	123	890				
982000012250217	630	1010	234	789				
982000012250219	692	1075	345	678				
982000012250221	646	1025	456	567				
982000012250228	758	1125	567	456				
982000012250229	598	904	678	345				
982000012250231	642	980						
982000012250245	684	1095						
982000012250272	650	1010						
982000012250274	608	998						
982000012250286	660	1085						

Once you have completed updating the template file, you may come back to this area and upload it by, again first selecting the data type and then selecting the Transaction Date, clicking the Browse button, selecting the file on your PC, and then clicking on the Upload button. The system will then parse your file, validate it, and import it into the database. It may take a little time to do so, but when the action is successful, you will see a 'successful' message.

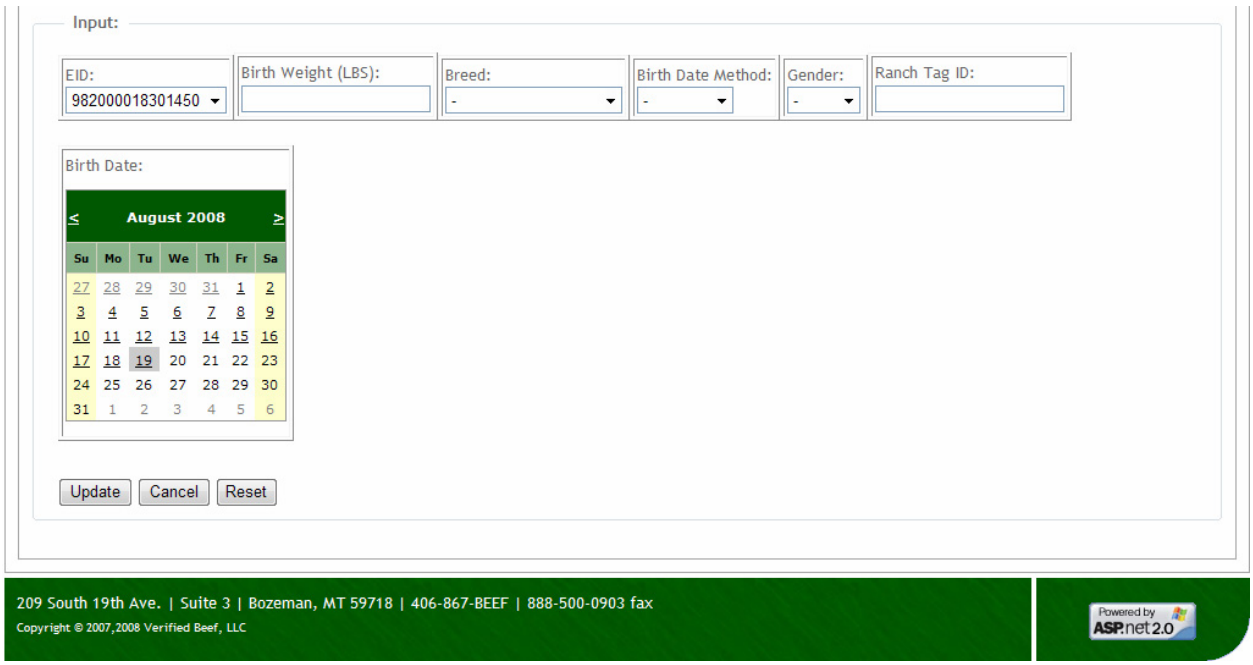
Note: You must use the correct template for each data type. You cannot upload the Carcass Data template into the Stock Data type, and so on and so forth. You also cannot use your own Excel file that you've created with data, you must use our own template.

6.3. Edit Existing Records

The VB Edit Existing Records page is located at http://www.verifiedbeef.net/UpdateEntry.aspx


Verified Beef
Age & Source Verification Services
Update Existing Records
Web site updated: 8/12/2008
Home / My Account / Records Update
EID
BD Method
Birth Date
Birth Weight
Breed
Gender
Ranch Tag ID
Edit 982000018301450 Estimate 01/24/2005 Crossbreeds Heifer
Edit 982000018561265 Estimate 02/05/2005 Crossbreeds Steer
Edit 982000018561280 Estimate 01/31/2005 Crossbreeds Heifer
Edit 982000018561287 Estimate 02/12/2005 Crossbreeds Steer
Edit 982000018561327 Estimate 03/08/2005 Crossbreeds Steer
Edit 982000018561379 Estimate 02/11/2005 Crossbreeds Heifer
Edit 982000018561424 Estimate 02/07/2005 Crossbreeds Steer
1 2 3 4 5 6 7 8 9 10 ...
Please use the filters below to hide selected columns and then either use the grid above to edit/delete data or first select a set of grouping criteria.
NOTE: If you wish to leave a field unchanged while manually filling in the input below, make sure it's NOT checked in the boxes below!
2nd NOTE: If you only want to update individual tags, make sure the EID filter is checked, otherwise you'll be updating entire groups!
Groups: -
Filter Columns:
Common Data
Active EID
Stock Data
BD Method Brand Date Comments Group Wean Wght Owner Ranch Tag ID Sire Breed
Birth Date Breed Dam Other ID Practice Replacement Tag Weaning Date
Birth Weight Brucellosis ID Dam Breed Other Weight Preg Test Sire Weaning Weight
Body Cond Score Color Gender
Feedlot Data
Feedlot Arrival Weight Feedlot Comments Feedlot Lot Feedlot Name Feedlot Out Weight Feedlot Pen Feedlot Reimplant Wght
Feedlot Check Weight
Carcass Data
Backfat Thickness Carcass Weight Harvest Date Marbling Score Packer Lot ID Quality Grade Ribeye Area
Calc Yield Grade Dressing % KPH Fat Packer Comments Prelim Yield Grade REA CWT USDA Yield Grade
Carcass ID Est. Live Weight Live Weight

[Image continued on next page…]



The Update Existing Records page is where a user can update their animal/tag information in a couple of different ways, either by individual tag using a simple grid, or by group/tag using the data and input filters. The grid displayed at the top gives the user the ability to edit their information in an easy way. Most items of information for each animal are available here.

To edit your information via the data grid, first check the boxes in the Filter Columns area you want to appear as columns in the grid (and thus the data you wish to edit). You can also filter out which tags appear in the grid by selecting a group. Then click the Edit link next to the tag you wish to edit. This will open the columns of the grid, for that selected row, for editing. Edit the data as required and then click the Update link to complete the update. You may also click the Cancel link to make the data grid go back to its original state.

	BD Method	Birth Date	Birth Weight	Breed	Ranch Tag ID	Type	Carcass ID
Edit	Actual	02/19/2005	33	Angus	1479	Heifer	628
Update Cancel	Estimate	2/3/2005 12:00:00 AM	44	Angus	1478	Steer	74664
Edit	Estimate	02/12/2005	55	Angus	1477	Heifer	74659
Edit	Estimate	02/08/2005	66	Angus	1476	Steer	75576
Edit	Estimate	02/01/2005	77	Angus	1475	Heifer	25762
Edit	Estimate	02/05/2005	88	Angus	1444	Heifer	74626
Edit	Estimate	02/15/2005		Angus		Steer	74643

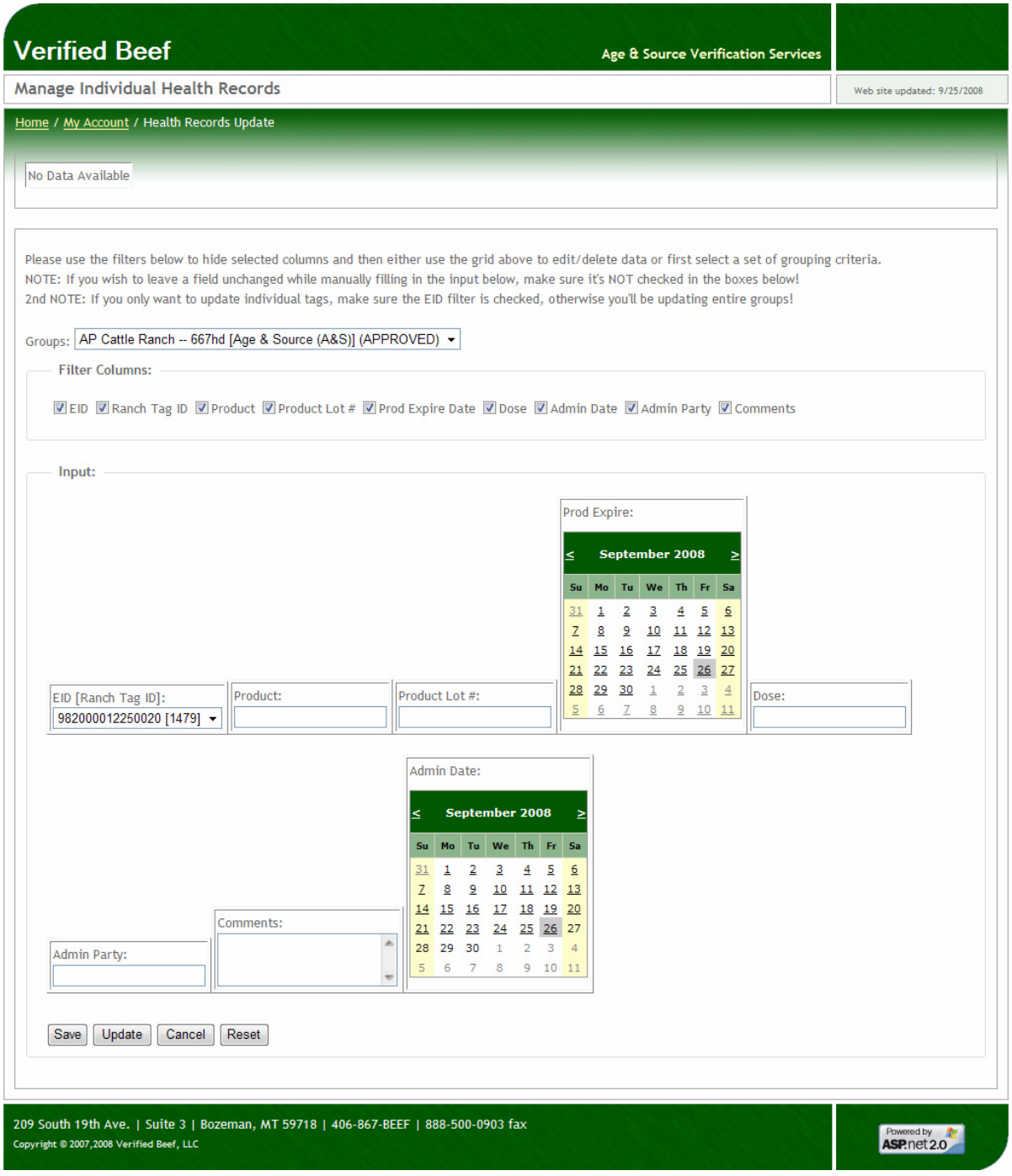
1 2 3 4 5 6 7 8 9 10 ...

To edit your information via the standard input boxes below the grid, first check the boxes in the Filter Columns area that you want to appear as editable boxes below. If you want to edit the data for an entire group, first select a group and then make sure the Tag ID box is not checked. Otherwise, to update an individual tag, make sure the Tag ID box is checked and then select the

appropriate tag from the list in the Tag ID list below. Fill in the rest of the information as needed and click the Update button.

6.4. Manage Individual Health Records

The VB Manage Individual Health Records page is located at
http://www.verifiedbeef.net/UpdateHealth.aspx


Verified Beef
Age & Source Verification Services
Manage Individual Health Records
Web site updated: 9/25/2008
Home / My Account / Health Records Update
No Data Available
Please use the filters below to hide selected columns and then either use the grid above to edit/delete data or first select a set of grouping criteria.
NOTE: If you wish to leave a field unchanged while manually filling in the input below, make sure it's NOT checked in the boxes below!
2nd NOTE: If you only want to update individual tags, make sure the EID filter is checked, otherwise you'll be updating entire groups!
Groups: AP Cattle Ranch -- 667hd [Age & Source (A&S)] (APPROVED)
Filter Columns:
EID Ranch Tag ID Product Product Lot # Prod Expire Date Dose Admin Date Admin Party Comments
Input:
Prod Expire:
September 2008
EID [Ranch Tag ID]:
982000012250020 [1479]
Product:
Product Lot #:
Dose:
Admin Date:
September 2008
Admin Party:
Comments:
Save
Update
Cancel
Reset
209 South 19th Ave. | Suite 3 | Bozeman, MT 59718 | 406-867-BEEF | 888-500-0903 fax
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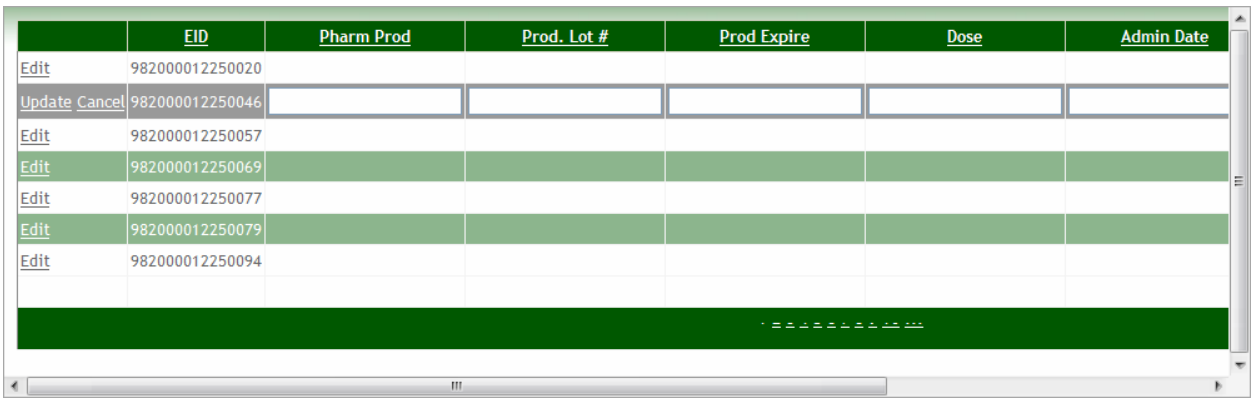
Powered by ASP.net 2.0

The Manage Individual Health Records page is very similar to Update Records page except this is the area where a user inserts/saves or updates the health information for each animal. Most items of health information for each animal are available here.

To save new information, first choose a group and then a single tag (EID) unless you wish to save new data for the entire group. Fill out the proper input depending on which checkboxes you have checked and then click on the Save button. This will add a new entry into the database of which you can update later or see in the Animal Health Reports later as well.

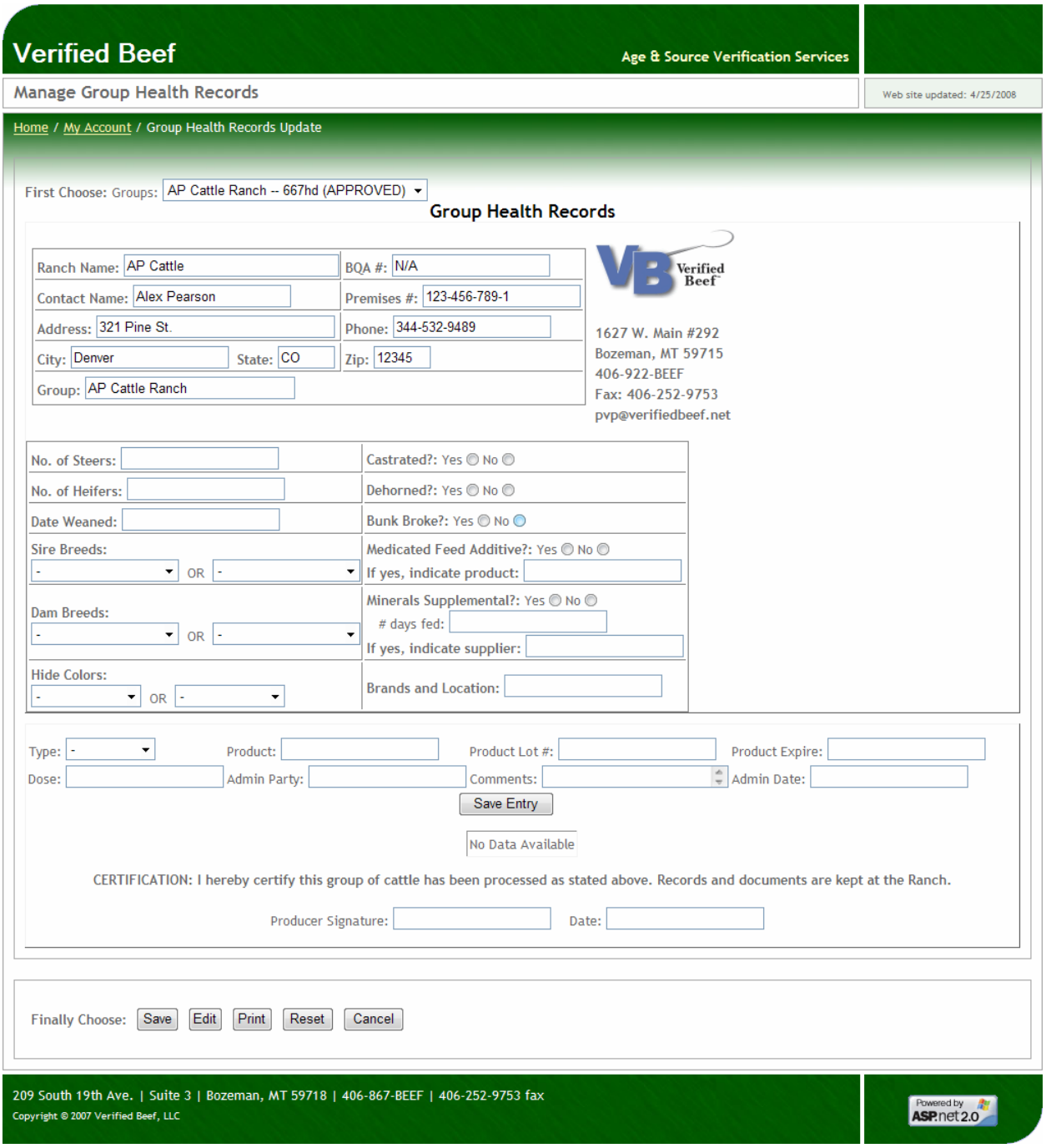
To edit your information via the data grid, first check the boxes in the Filter Columns area you want to appear as columns in the grid (and thus the data you wish to edit). You can also filter which tags appear in the grid by selecting a group. Then click the Edit link next to the tag you wish to edit. The program will open the columns of the grid, for the selected row, for editing. Edit the data as required and then click the Update link to complete the update. You may also click the Cancel link to make the data grid go back to its original state.



To edit your information via the standard input boxes below the grid, first check the boxes in the Filter Columns area you want to appear as editable boxes. If you want to edit the data for an entire group, first select a group, and then make sure the Tag ID box is not checked. Otherwise, to update an individual tag, make sure the Tag ID box is checked, and then select the appropriate tag from the list in the Tag ID list. Fill in the rest of the information as needed and click the Update button.

6.5. Manage Group Health Records

The VB Manage Group Health Records page is located at
http://www.verifiedbeef.net/UpdateLotHealth.aspx

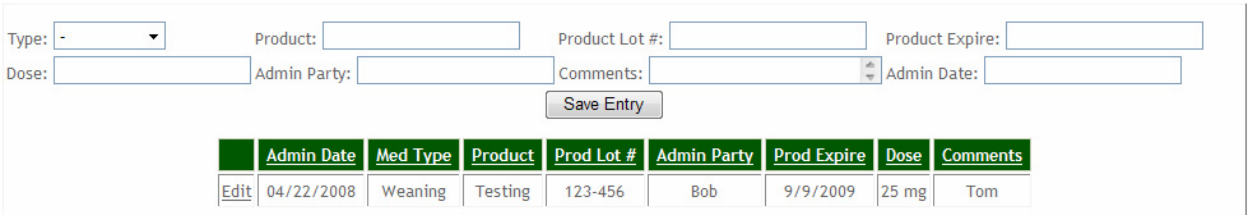


The Manage Group Health Records area is where a user can manage the health, vaccine, treatment, and other information for each group as a whole. The page is structured to be easy to fill out but also able to be printed onto a single page so that once all data is entered (or auto-populated if one chooses a group with data already input), the user can have a nice printout to use for other purposes with all on the same page.

To save new group health information, first choose a group. The first box of information at the top should auto-fill based on the group chosen. Next, fill in the middle box/section with as much

information as possible. Finally, down on the bottom third box/section, this is where one would enter all of the vaccines, treatments, etc. with other relevant information. For each 'Type' of information entered here, the user must click on the Save Entry button. This will save the data to the database and show a new entry into the structured table that will appear below the Save Entry button. Once those entries have been entered, the user must electronically sign and date (by simply typing the information) into the Signature and Date text boxes. Finally clicking on the Save button will save this data.

To edit currently saved data, first choose a group with the currently saved data. Make any modifications as necessary, and then click on the Edit button down near the bottom.

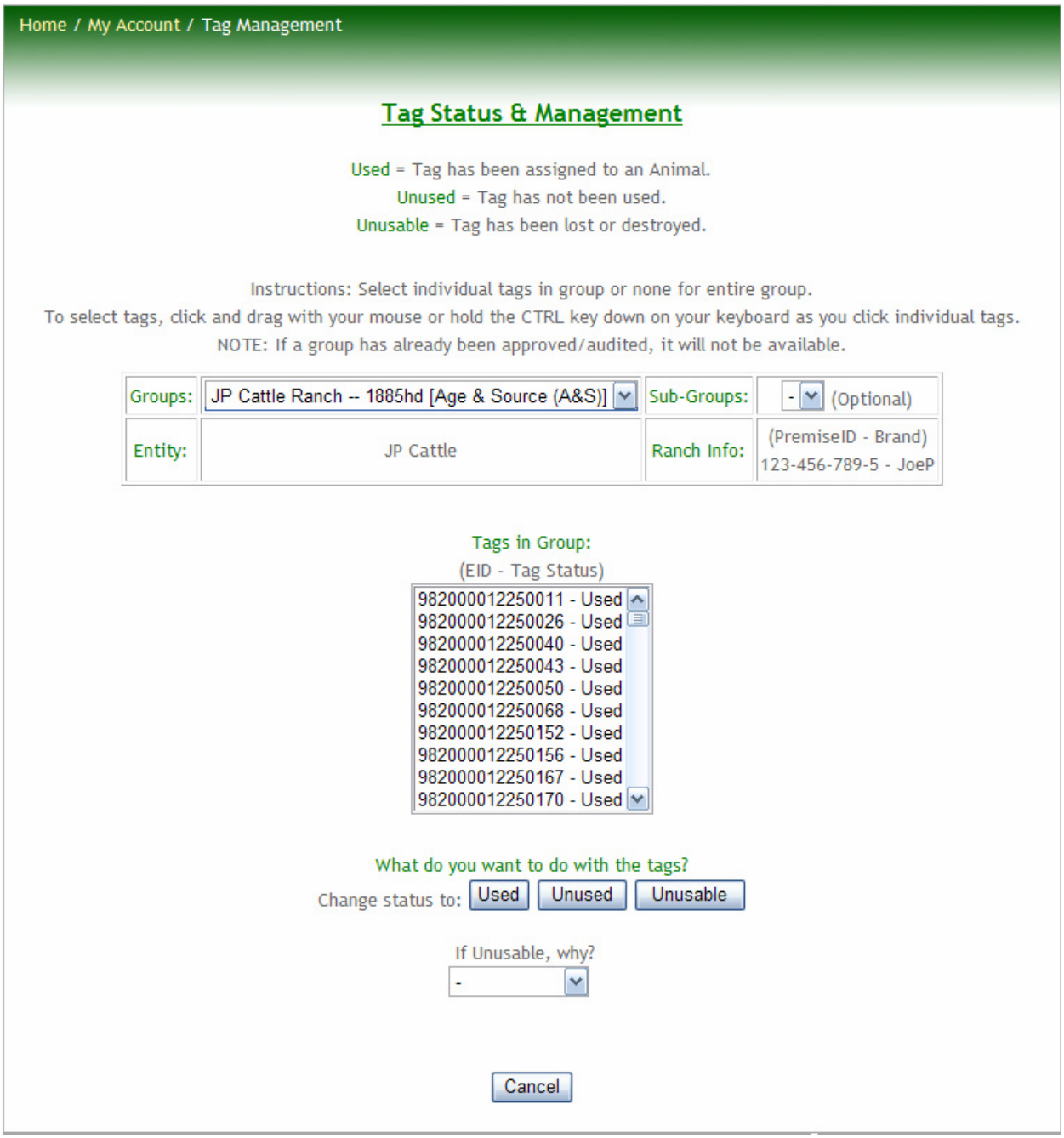


To edit saved vaccine/treatment data, use the displayed table, similar to the Manage Individual Health Records area, and click on the Edit link to the left to edit that row. Then change whatever is required and click on the Update link to update.

To print currently existing data, first choose the group with the information that is needed. All fields should auto-fill as long as the data was saved earlier. Then just click on the Print button and it should all fit onto a single page, for most instances. In some cases, if there is a great deal of vaccine/treatment data, the table will become too large to fit onto a single page and thus more pages will be required.

6.6. Report Unused Tags

The VB Report Unused Tags page is located at http://www.verifiedbeef.net/ManageTags.aspx


Home / My Account / Tag Management
Tag Status & Management
Used = Tag has been assigned to an Animal.
Unused = Tag has not been used.
Unusable = Tag has been lost or destroyed.
Instructions: Select individual tags in group or none for entire group.
To select tags, click and drag with your mouse or hold the CTRL key down on your keyboard as you click individual tags.
NOTE: If a group has already been approved/audited, it will not be available.
Groups:
JP Cattle Ranch -- 1885hd [Age & Source (A&S)]
Sub-Groups:
- (Optional)
Entity:
JP Cattle
Ranch Info:
(PremiseID - Brand)
123-456-789-5 - JoeP
Tags in Group:
(EID - Tag Status)
982000012250011 - Used
982000012250026 - Used
982000012250040 - Used
982000012250043 - Used
982000012250050 - Used
982000012250068 - Used
982000012250152 - Used
982000012250156 - Used
982000012250167 - Used
982000012250170 - Used
What do you want to do with the tags?
Change status to:
Used
Unused
Unusable
If Unusable, why?
-
Cancel

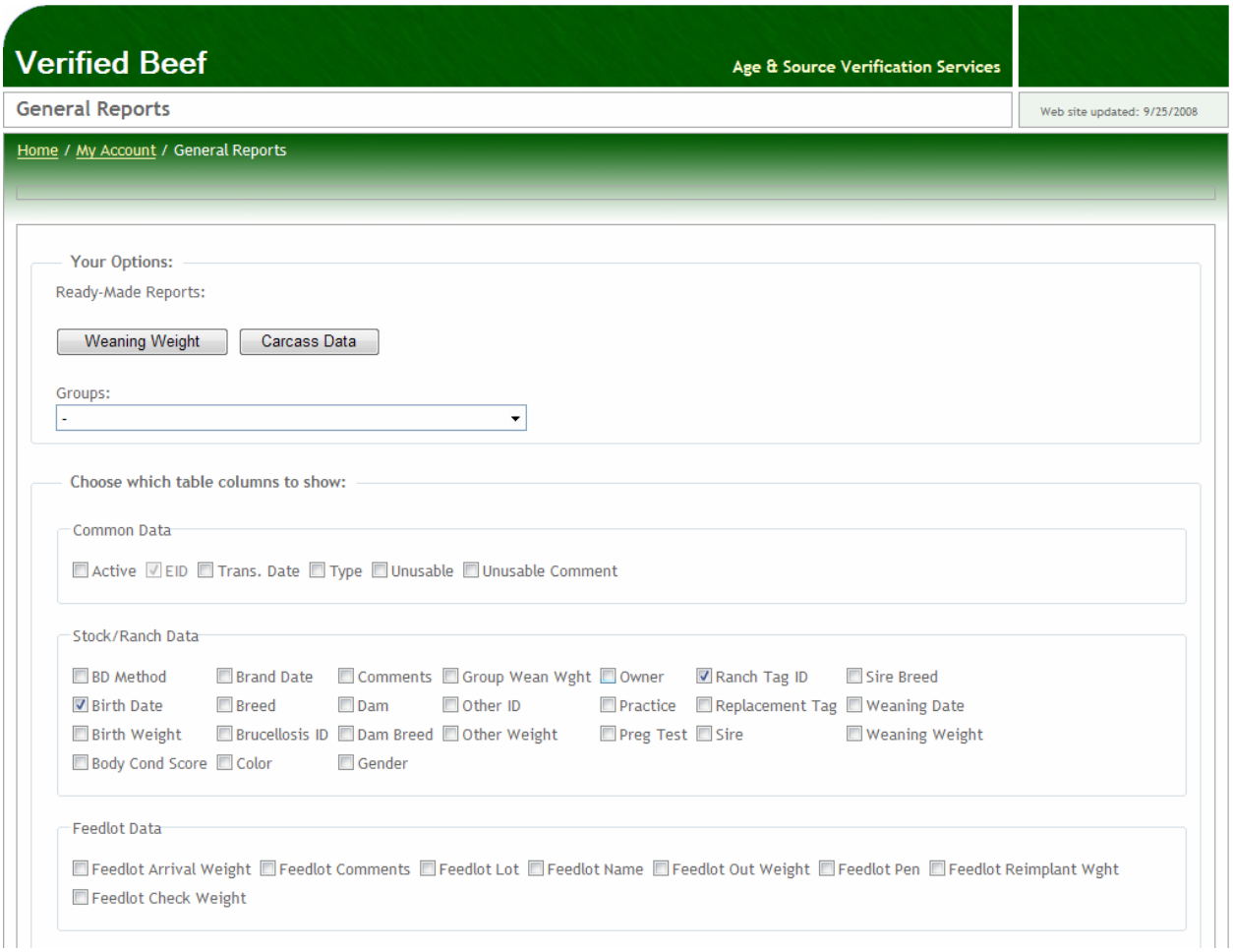
The Tag Management page is where a user can set the status of each tag they own. Meaning, each tag can have a status of being Used, Unused, or Unusable. A tag being Used is any tag currently working and in use. A tag being Unused is any tag that is working but currently not in use. And finally, a tag being Unusable is either a lost or destroyed tag that cannot be used.

Note: It is highly recommended you know the status of the tags prior to updating the database. Incorrectly updating the status of tags may lead to problems with other areas of the website and general tag management.

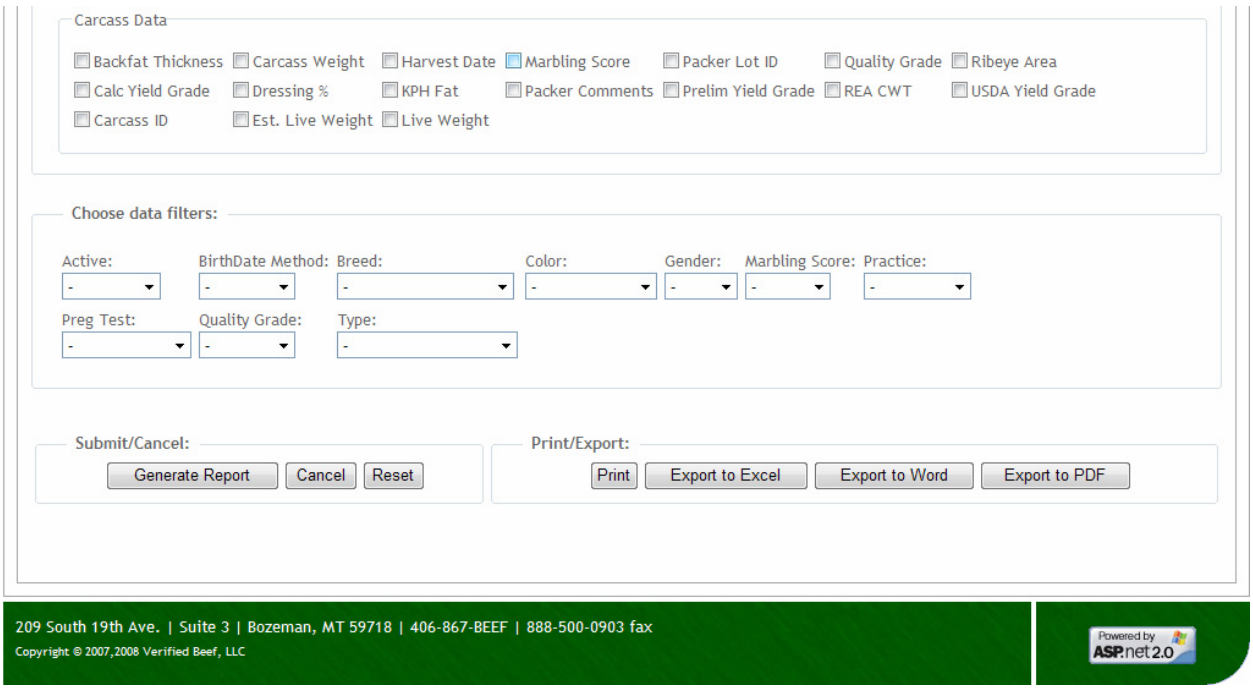
To update the status of a tag in a group, first choose the proper group (and sub-group if necessary). If you wish to update the status for all tags in that group, do not select any from the list under Tags in Group. Otherwise, you may select one or more tags from the list by clicking and dragging with your mouse or holding down the Ctrl key on your keyboard and clicking on individual tags. Once all required tags are selected, click the appropriate status button, Used, Unused, or Unusable, to change the status. If you make a tag(s) Unusable, you also must first provide a reason for doing so. If the reason is custom, choose 'Comment' and then write in your custom reason in the comment text box that appears.

6.7. General Reports

The VB General Reports page is located at http://www.verifiedbeef.net/GeneralReports.aspx


Verified Beef
Age & Source Verification Services
General Reports
Web site updated: 9/25/2008
Home / My Account / General Reports
Your Options:
Ready-Made Reports:
Weaning Weight
Carcass Data
Groups:
-
Choose which table columns to show:
Common Data
Active EID Trans. Date Type Unusable Unusable Comment
Stock/Ranch Data
BD Method Brand Date Comments Group Wean Wght Owner Ranch Tag ID Sire Breed
Birth Date Breed Dam Other ID Practice Replacement Tag Weaning Date
Birth Weight Brucellosis ID Dam Breed Other Weight Preg Test Sire Weaning Weight
Body Cond Score Color Gender
Feedlot Data
Feedlot Arrival Weight Feedlot Comments Feedlot Lot Feedlot Name Feedlot Out Weight Feedlot Pen Feedlot Reimplant Wght
Feedlot Check Weight

[Image continued on next page…]



The General Reports page is a very informative and very powerful area where users can create various reports with different filters and criteria. Currently, there are a couple of ready-made (or pre-defined) reports named 'Weaning Weight' and 'Carcass Data', as well as the ability to create a custom report based on what the user chooses. You can filter certain parts of the data in the reports and also Print or Export the reports to various programs such as Excel or Word. Most information for each animal is available here.

Since reports can be quite large, the viewable area is limited to a certain part of the screen, though a scroll bar allows for easy access to the rest of the report. You may sort the report by any column by clicking the column name. If you wish to print the report, simply click the Print button. It will display a new browser window with only the report in it. This allows you to use the browser's ability to customize the way the report will print before it is printed using the browser's default method of printing a page. To export the report to Excel or Word, click on the appropriate button. A message will then appear asking you to save the file to your PC, so you can view/edit it later.

NOTE: As with any reports on the VB website, if a certain tag/animal does not have any information associated with it yet, it will not be displayed in the report.

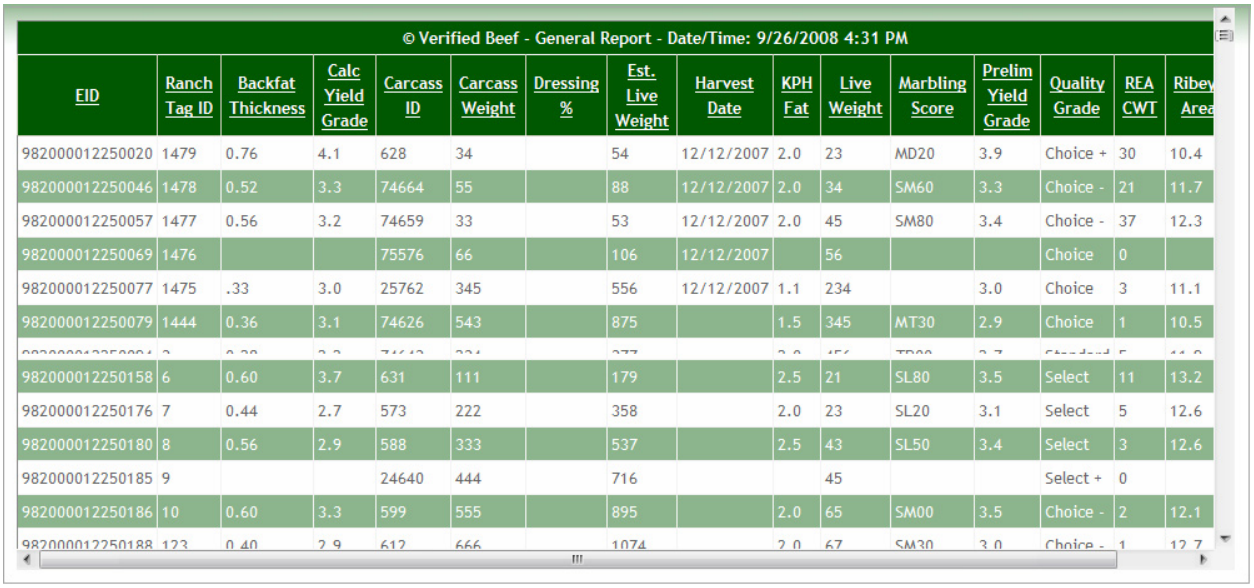
6.7.1. General Reports – Weaning Weight

© Verified Beef - General Report - Date/Time: 9/26/2008 4:30 PM

EID	Gender	Ranch Tag ID	Weaning Date	Weaning Weight
982000012250020	Heifer	1479	01/01/2008	12
982000012250046	Steer	1478	01/01/2008	23
982000012250057	Heifer	1477	01/01/2008	34
982000012250069	Steer	1476	01/01/2008	45
982000012250077	Heifer	1475	01/01/2008	56
982000012250079	Heifer	1444	01/01/2008	78
982000012250094	Steer	3	03/02/2005	
982000012250108	Heifer	4	03/02/2005	
982000012250176	Steer	7	03/02/2005	
982000012250180	Heifer	8	03/02/2005	
982000012250185	Steer	9	03/02/2005	
982000012250186	Heifer	10	03/02/2005	
982000012250188	Heifer	123	03/03/2003	
982000012250191	Steer	234	03/03/2003	
982000012250200	Steer	345	03/03/2003	

The Weaning Weight report is the first ready-made report. It displays related weaning information for each tag. The report can be shown with all tags or only those tags available in the group selected using the Groups list below the Weaning Weight button.

6.7.2. General Reports – Carcass Data

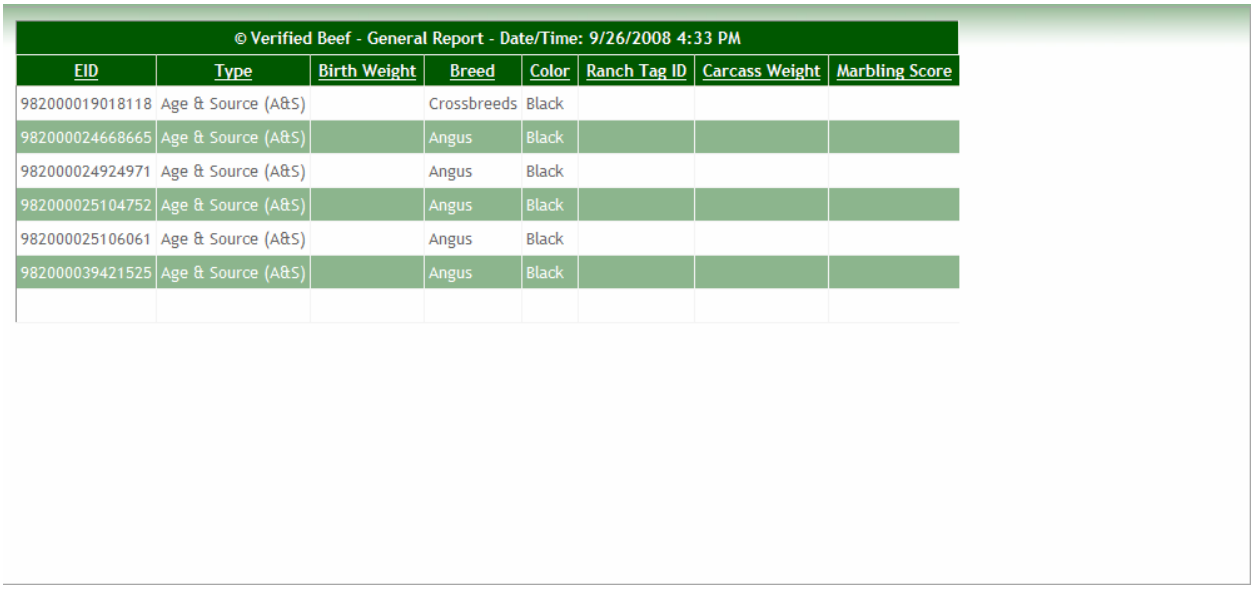


© Verified Beef - General Report - Date/Time: 9/26/2008 4:31 PM

EID	Ranch Tag ID	Backfat Thickness	Calc Yield Grade	Carcass ID	Carcass Weight	Dressing %	Est. Live Weight	Harvest Date	KPH Fat	Live Weight	Marbling Score	Prelim Yield Grade	Quality Grade	REA CWT	Ribey Area
982000012250020	1479	0.76	4.1	628	34		54	12/12/2007	2.0	23	MD20	3.9	Choice +	30	10.4
982000012250046	1478	0.52	3.3	74664	55		88	12/12/2007	2.0	34	SM60	3.3	Choice -	21	11.7
982000012250057	1477	0.56	3.2	74659	33		53	12/12/2007	2.0	45	SM80	3.4	Choice -	37	12.3
982000012250069	1476			75576	66		106	12/12/2007		56			Choice	0	
982000012250077	1475	.33	3.0	25762	345		556	12/12/2007	1.1	234		3.0	Choice	3	11.1
982000012250079	1444	0.36	3.1	74626	543		875		1.5	345	MT30	2.9	Choice	1	10.5
982000012250158	6	0.60	3.7	631	111		179		2.5	21	SL80	3.5	Select	11	13.2
982000012250176	7	0.44	2.7	573	222		358		2.0	23	SL20	3.1	Select	5	12.6
982000012250180	8	0.56	2.9	588	333		537		2.5	43	SL50	3.4	Select	3	12.6
982000012250185	9			24640	444		716			45			Select +	0	
982000012250186	10	0.60	3.3	599	555		895		2.0	65	SM00	3.5	Choice -	2	12.1
982000012250188	123	0.40	2.9	612	666		1074		2.0	67	SM30	3.0	Choice -	1	12.7

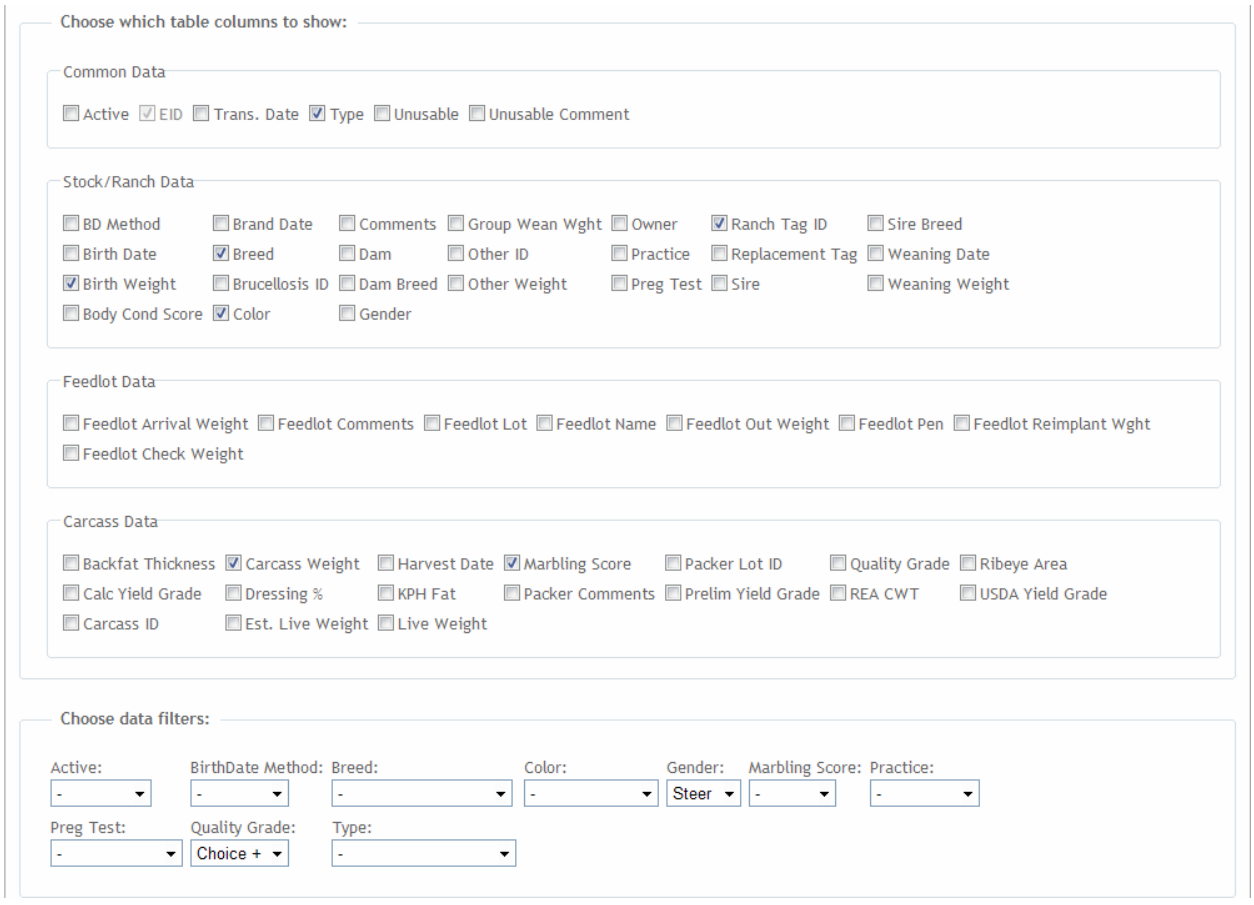
The Carcass Data report is the second ready-made report. It displays varying amounts of carcass information for each tag. As before, this report can be shown with all tags (if no group is selected) or only those tags available in the group selected using the Groups list. Most carcass information for each animal is available here.

6.7.3. General Reports – Custom



© Verified Beef - General Report - Date/Time: 9/26/2008 4:33 PM

EID	Type	Birth Weight	Breed	Color	Ranch Tag ID	Carcass Weight	Marbling Score
982000019018118	Age & Source (A&S)		Crossbreeds	Black			
982000024668665	Age & Source (A&S)		Angus	Black			
982000024924971	Age & Source (A&S)		Angus	Black			
982000025104752	Age & Source (A&S)		Angus	Black			
982000025106061	Age & Source (A&S)		Angus	Black			
982000039421525	Age & Source (A&S)		Angus	Black			



Choose which table columns to show:

Common Data

☐ Active ☑ EID ☐ Trans. Date ☑ Type ☐ Unusable ☐ Unusable Comment

Stock/Ranch Data

☐ BD Method ☐ Brand Date ☐ Comments ☐ Group Wean Wght ☐ Owner ☑ Ranch Tag ID ☐ Sire Breed
☐ Birth Date ☑ Breed ☐ Dam ☐ Other ID ☐ Practice ☐ Replacement Tag ☐ Weaning Date
☑ Birth Weight ☐ Brucellosis ID ☐ Dam Breed ☐ Other Weight ☐ Preg Test ☐ Sire ☐ Weaning Weight
☐ Body Cond Score ☑ Color ☐ Gender

Feedlot Data

☐ Feedlot Arrival Weight ☐ Feedlot Comments ☐ Feedlot Lot ☐ Feedlot Name ☐ Feedlot Out Weight ☐ Feedlot Pen ☐ Feedlot Reimplant Wght
☐ Feedlot Check Weight

Carcass Data

☐ Backfat Thickness ☑ Carcass Weight ☐ Harvest Date ☑ Marbling Score ☐ Packer Lot ID ☐ Quality Grade ☐ Ribeye Area
☐ Calc Yield Grade ☐ Dressing % ☐ KPH Fat ☐ Packer Comments ☐ Prelim Yield Grade ☐ REA CWT ☐ USDA Yield Grade
☐ Carcass ID ☐ Est. Live Weight ☐ Live Weight

Choose data filters:

Active: - | BirthDate Method: - | Breed: - | Color: - | Gender: Steer | Marbling Score: - | Practice: -
Preg Test: - | Quality Grade: Choice + | Type: -

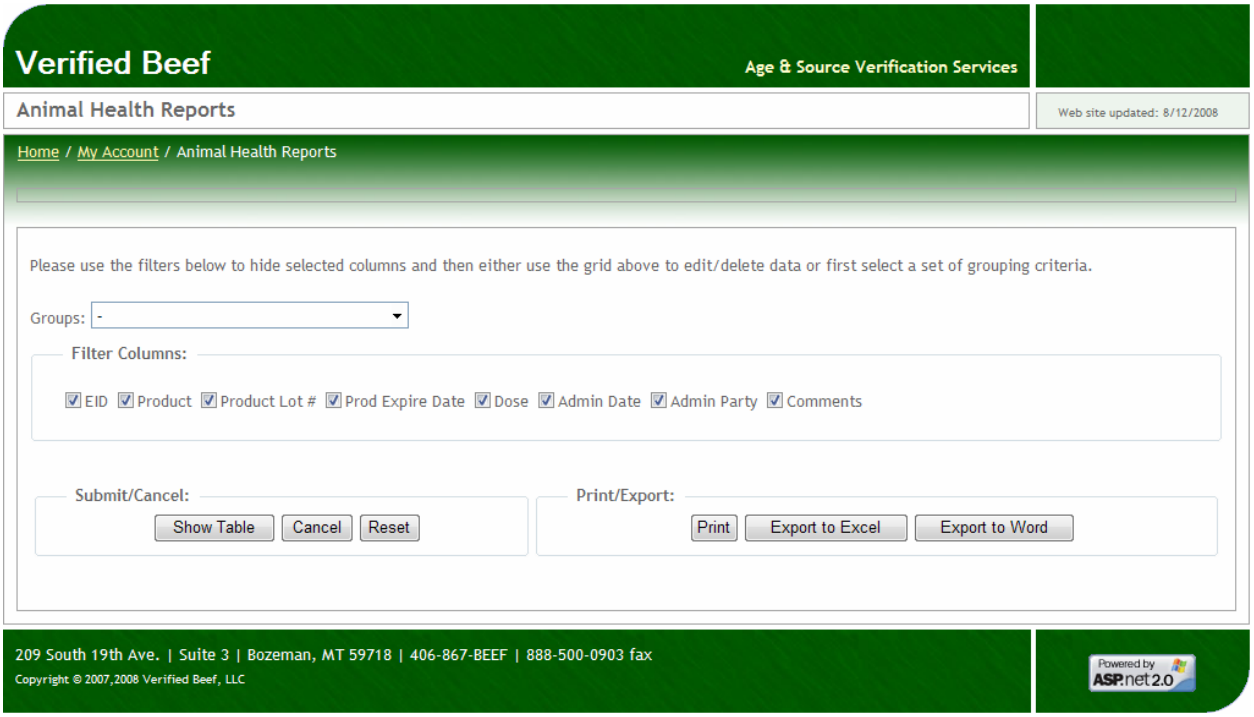
In addition to the ready-made reports, users can create their own reports by simply choosing which information they desire and also which data to filter by if necessary.

To create a custom report, check the boxes under 'Choose which table columns to show' with which columns you would like in the report, then set the filters under 'Choose data filters' by selecting the appropriate item from the list(s), finally, click the 'Show Table' button near the bottom. You may also select a group if you want to narrow the selection of animals down by group. Clicking the Reset button will clear all check boxes and other selections.

For example, in the previous screen shot, a group is chosen along with various columns, then more importantly, a couple filters are chosen so only Angus breeds with a quality grade of 'Choice +' show in the report. By doing something similar, this can greatly lessen the amount of data visible in the report and allow it to be much more specific for special circumstances.

6.8. Animal Health Reports

The VB Animal Health Reports page is located at
http://www.verifiedbeef.net/AnimalHealthReports.aspx


Verified Beef
Age & Source Verification Services
Animal Health Reports
Web site updated: 8/12/2008
Home / My Account / Animal Health Reports
Please use the filters below to hide selected columns and then either use the grid above to edit/delete data or first select a set of grouping criteria.
Groups:
Filter Columns:
EID Product Product Lot # Prod Expire Date Dose Admin Date Admin Party Comments
Submit/Cancel:
Show Table Cancel Reset
Print/Export:
Print Export to Excel Export to Word
209 South 19th Ave. | Suite 3 | Bozeman, MT 59718 | 406-867-BEEF | 888-500-0903 fax
Copyright © 2007,2008 Verified Beef, LLC
Powered by ASP.net 2.0

The Animal Health Reports area is very similar to the General Reports area except there are no ready-made reports available. A user can only use this page in its current form by creating custom reports. A user can also Print or Export the reports to various programs such as Excel or Word. Most health information for each animal is available here.

Since reports can be quite large, the viewable area is limited to a certain part of the screen, though a scroll bar allows for easy access to the rest of the report. You may sort the report by any column by clicking on the column name. If you wish to print the report, click the Print button. The program will display a new browser window with only the report showing. This

allows you to use the browser's ability to customize the way the report will print using the browser's default method of printing a page. To export the report to Excel or Word, click the appropriate button. A message will appear asking you to save the file to your PC, so you can view/edit it later.

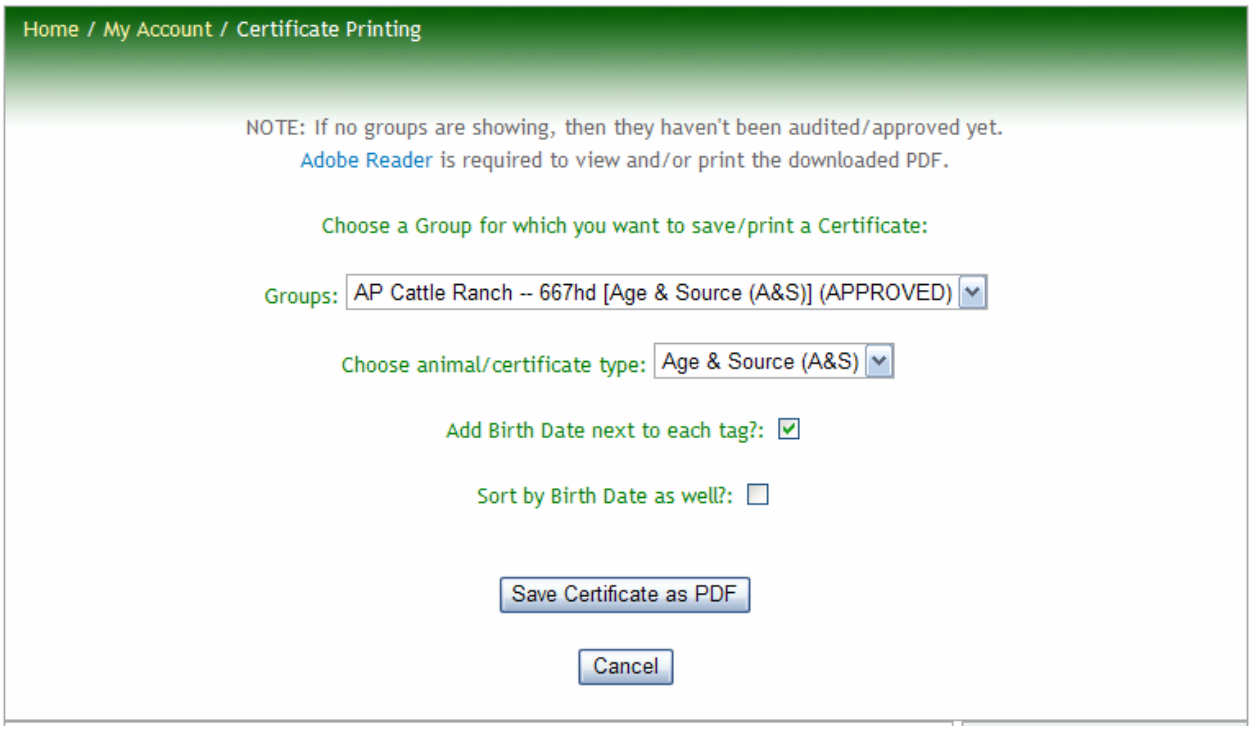
EID	Product	Prod Lot #	Prod Expire	Dose	Admin Date	Admin Party	Comments
982000012250020		12345		34	02/01/2008		TEST

To create a custom health report, check the boxes under 'Filter Columns' next to the columns you would like in the report, and click the 'Show Table' button near the bottom. You may also select a group if you want to narrow the selection of animals down by group. Clicking the 'Reset' button will clear all check boxes and other selections.

For example, in the previous screen shot, a group is chosen along with all columns. This is probably the simplest and easiest way to create a report on this page.

6.9. Certificate Printing

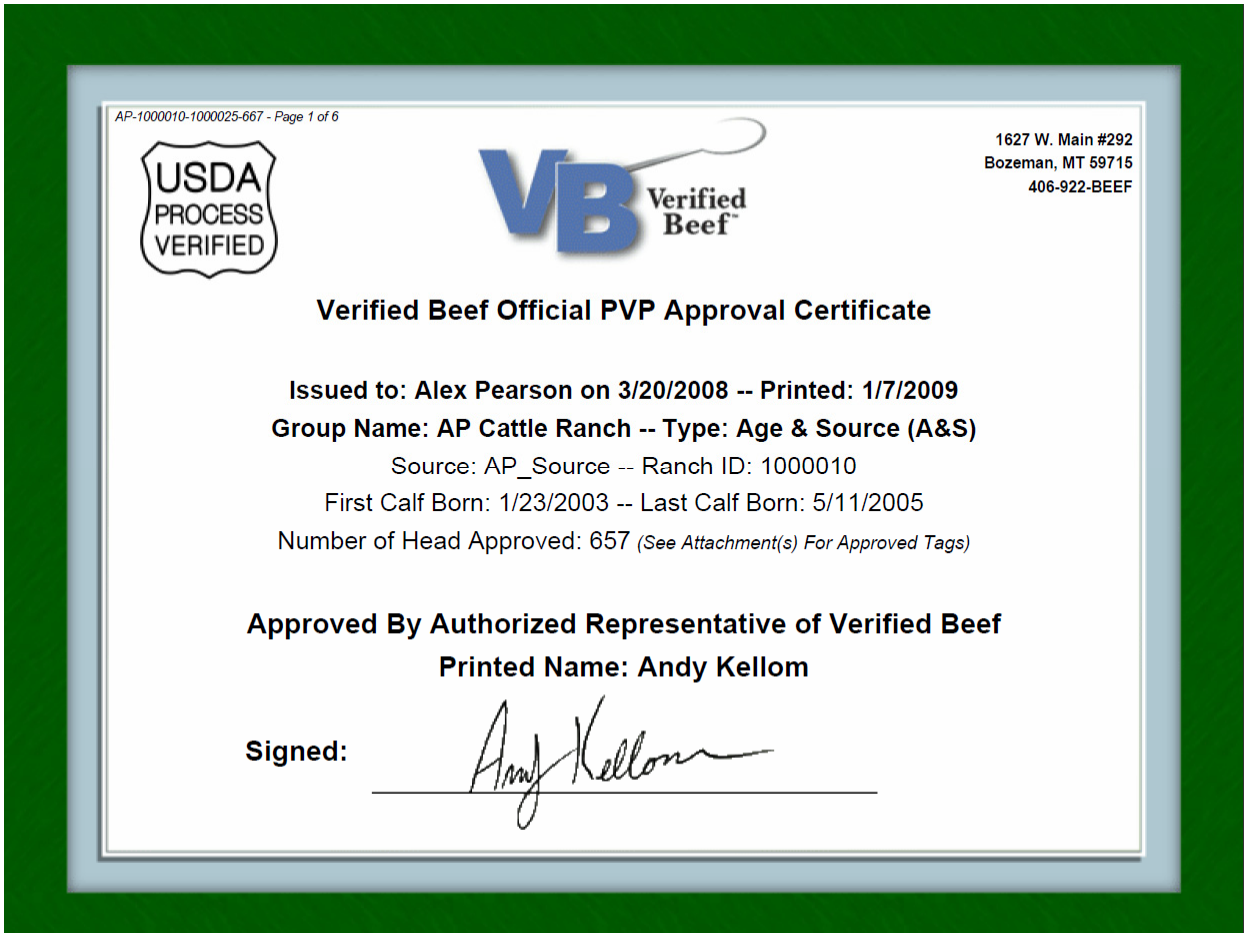
The VB Certificate Printing page is located at http://www.verifiedbeef.net/PrintCert.aspx


Home / My Account / Certificate Printing
NOTE: If no groups are showing, then they haven't been audited/approved yet.
Adobe Reader is required to view and/or print the downloaded PDF.
Choose a Group for which you want to save/print a Certificate:
Groups: AP Cattle Ranch -- 667hd [Age & Source (A&S)] (APPROVED)
Choose animal/certificate type: Age & Source (A&S)
Add Birth Date next to each tag?:
Sort by Birth Date as well?:
Save Certificate as PDF
Cancel

The Certificate Printing page allows the user to download/save (and thus print) an official Verified Beef certificate for their approved/audited group based on the selected type. The certificate will include: the official VB logo, the USDA logo, the person the certificate is issued

to, the date it was issued/downloaded, the group name, the group type, the Ranch or Entity name, the Ranch or Entity ID, the first calf born date, the last calf born date (if applicable), the number of head approved along with attached pages listing all the approved tags, and finally the signature of the VB Authorized Representative.

To save your certificate as a PDF file to your PC, first select a group from the available groups in the Groups list. If no groups are shown, then no groups have been approved/audited. Next select the type of data you'd like to have included on the certificate (this is more prominently required when a specific group contains animals/tags that have been 'demoted' from their original type). If you want the birth date next to each tag (and also to sort by the date instead of the tag number), check the appropriate checkboxes. Then click the 'Save Certificate as PDF' button to download your certificate. The certificate will look similar to the following screen shots:



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USDA PROCESS VERIFIED

Verified Beef

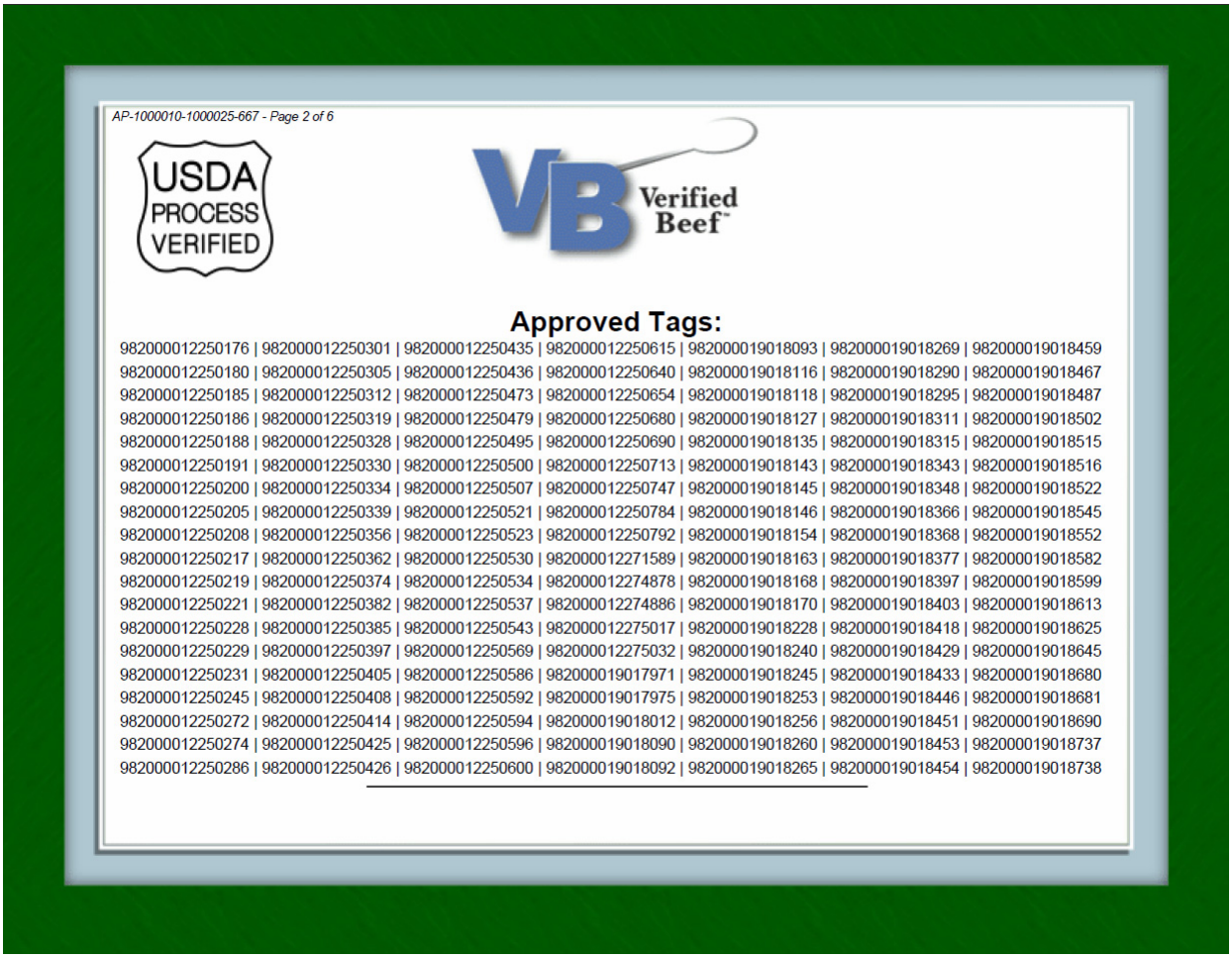
1627 W. Main #292
Bozeman, MT 59715
406-922-BEEF

Verified Beef Official PVP Approval Certificate

Issued to: Alex Pearson on 3/20/2008 -- Printed: 1/7/2009
Group Name: AP Cattle Ranch -- Type: Age & Source (A&S)
Source: AP_Source -- Ranch ID: 1000010
First Calf Born: 1/23/2003 -- Last Calf Born: 5/11/2005
Number of Head Approved: 657 *(See Attachment(s) For Approved Tags)*

Approved By Authorized Representative of Verified Beef
Printed Name: Andy Kellom

Signed: Andy Kellom



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USDA PROCESS VERIFIED

Verified Beef™

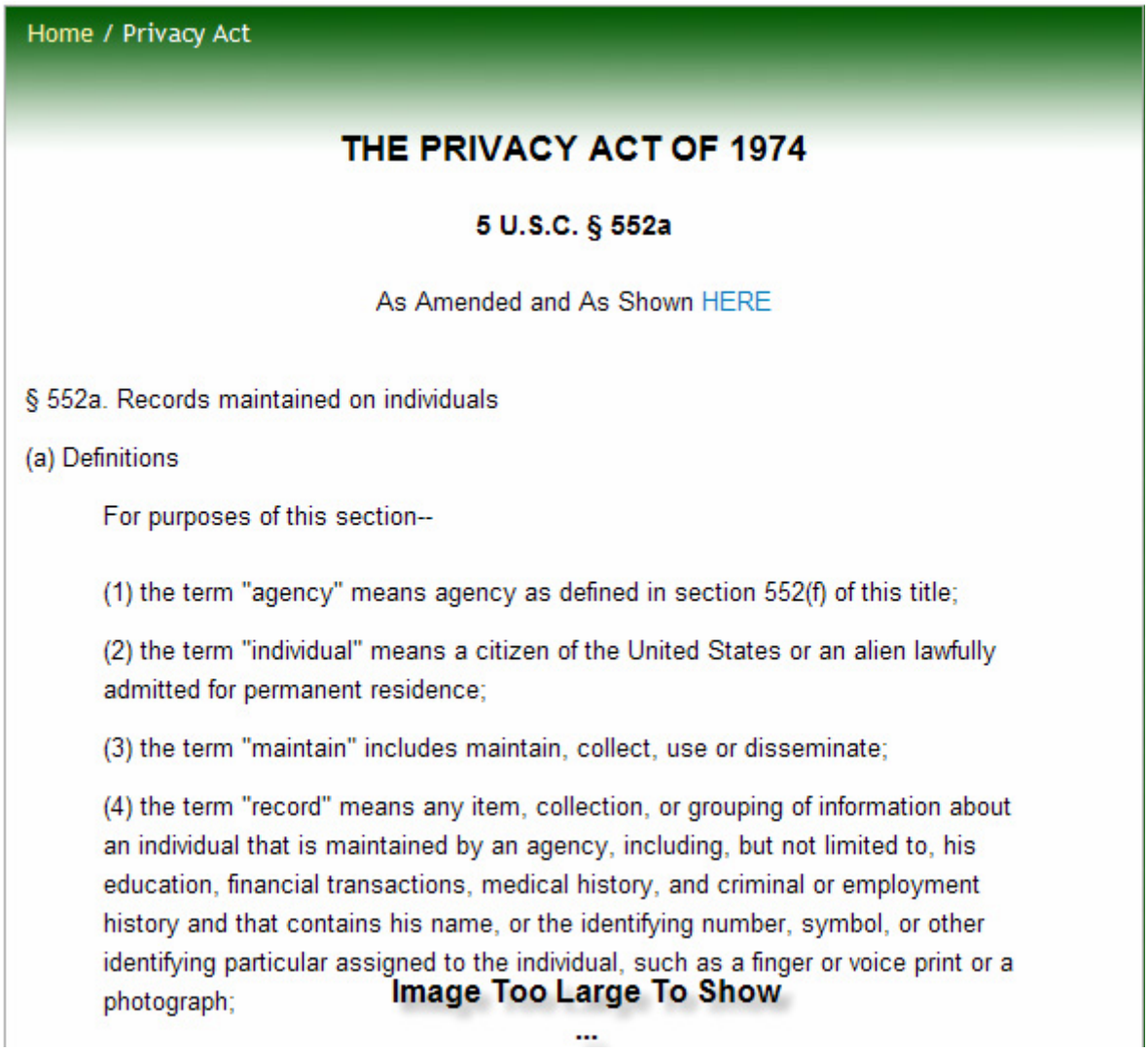
Approved Tags:

982000012250176 | 982000012250301 | 982000012250435 | 982000012250615 | 982000019018093 | 982000019018269 | 982000019018459
982000012250180 | 982000012250305 | 982000012250436 | 982000012250640 | 982000019018116 | 982000019018290 | 982000019018467
982000012250185 | 982000012250312 | 982000012250473 | 982000012250654 | 982000019018118 | 982000019018295 | 982000019018487
982000012250186 | 982000012250319 | 982000012250479 | 982000012250680 | 982000019018127 | 982000019018311 | 982000019018502
982000012250188 | 982000012250328 | 982000012250495 | 982000012250690 | 982000019018135 | 982000019018315 | 982000019018515
982000012250191 | 982000012250330 | 982000012250500 | 982000012250713 | 982000019018143 | 982000019018343 | 982000019018516
982000012250200 | 982000012250334 | 982000012250507 | 982000012250747 | 982000019018145 | 982000019018348 | 982000019018522
982000012250205 | 982000012250339 | 982000012250521 | 982000012250784 | 982000019018146 | 982000019018366 | 982000019018545
982000012250208 | 982000012250356 | 982000012250523 | 982000012250792 | 982000019018154 | 982000019018368 | 982000019018552
982000012250217 | 982000012250362 | 982000012250530 | 982000012271589 | 982000019018163 | 982000019018377 | 982000019018582
982000012250219 | 982000012250374 | 982000012250534 | 982000012274878 | 982000019018168 | 982000019018397 | 982000019018599
982000012250221 | 982000012250382 | 982000012250537 | 982000012274886 | 982000019018170 | 982000019018403 | 982000019018613
982000012250228 | 982000012250385 | 982000012250543 | 982000012275017 | 982000019018228 | 982000019018418 | 982000019018625
982000012250229 | 982000012250397 | 982000012250569 | 982000012275032 | 982000019018240 | 982000019018429 | 982000019018645
982000012250231 | 982000012250405 | 982000012250586 | 982000019017971 | 982000019018245 | 982000019018433 | 982000019018680
982000012250245 | 982000012250408 | 982000012250592 | 982000019017975 | 982000019018253 | 982000019018446 | 982000019018681
982000012250272 | 982000012250414 | 982000012250594 | 982000019018012 | 982000019018256 | 982000019018451 | 982000019018690
982000012250274 | 982000012250425 | 982000012250596 | 982000019018090 | 982000019018260 | 982000019018453 | 982000019018737
982000012250286 | 982000012250426 | 982000012250600 | 982000019018092 | 982000019018265 | 982000019018454 | 982000019018738

7.0 Other Areas

7.1. Privacy Statement

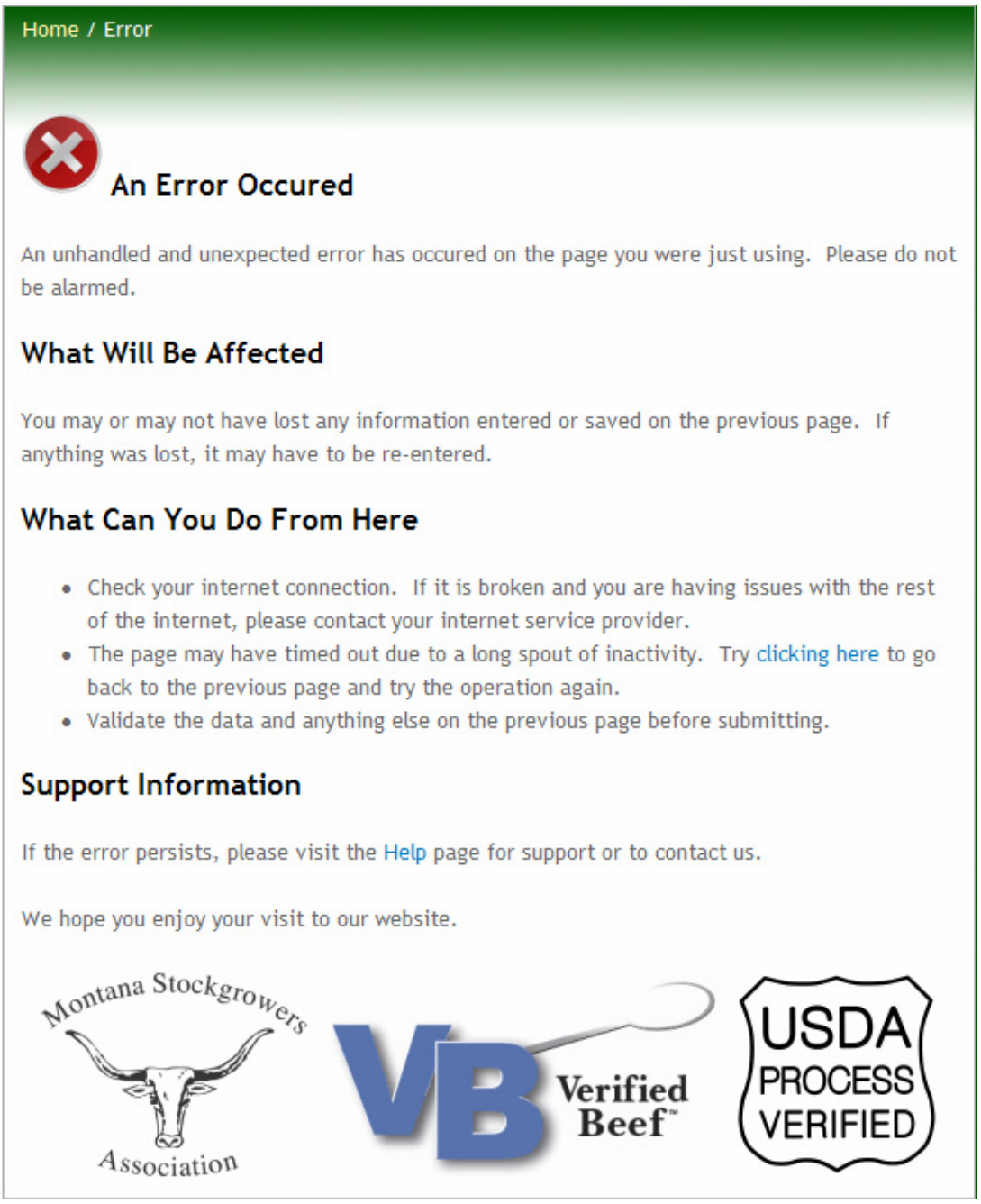
The VB Privacy Statement page is located at http://www.verifiedbeef.net/PrivacyAct.aspx


Home / Privacy Act
THE PRIVACY ACT OF 1974
5 U.S.C. § 552a
As Amended and As Shown HERE
§ 552a. Records maintained on individuals
(a) Definitions
For purposes of this section--
(1) the term "agency" means agency as defined in section 552(f) of this title;
(2) the term "individual" means a citizen of the United States or an alien lawfully admitted for permanent residence;
(3) the term "maintain" includes maintain, collect, use or disseminate;
(4) the term "record" means any item, collection, or grouping of information about an individual that is maintained by an agency, including, but not limited to, his education, financial transactions, medical history, and criminal or employment history and that contains his name, or the identifying number, symbol, or other identifying particular assigned to the individual, such as a finger or voice print or a photograph;
Image Too Large To Show
...

The Privacy Statement/Act page just illustrates the standard Privacy Act of 1974 and that Verified Beef conforms to such standards. This page can be found through one of the various Privacy Act Statement links throughout the website.

7.2. Error Page

The VB Error Page is located at http://www.verifiedbeef.net/ErrorPage.aspx


Home / Error
An Error Occured
An unhandled and unexpected error has occured on the page you were just using. Please do not be alarmed.
What Will Be Affected
You may or may not have lost any information entered or saved on the previous page. If anything was lost, it may have to be re-entered.
What Can You Do From Here
Check your internet connection. If it is broken and you are having issues with the rest of the internet, please contact your internet service provider.
The page may have timed out due to a long spout of inactivity. Try clicking here to go back to the previous page and try the operation again.
Validate the data and anything else on the previous page before submitting.
Support Information
If the error persists, please visit the Help page for support or to contact us.
We hope you enjoy your visit to our website.
Montana Stockgrowers Association
Verified Beef
USDA PROCESS VERIFIED

The Error Page is simply a generic error page which a user will only be redirected to if they happen upon an issue or error within the website that is not handled properly. It contains information as to try and diagnose the error and get you back on the right track.

Coming to this page should be a very rare occurrence if it even happens at all. It is mainly for convenience in case of something (very) unexpected happens and it logs the error for an administrator to analyze. Please contact an administrator right away if you happen upon this page and cannot get back to what you were doing or if you are confused.

8.0 Glossary

The following glossary of terms will help you identify the meanings of used acronyms within the document.

- VB – Verified Beef
- Admin – Administrator/Administrative
- DB – database
- ID – identification or identification number
- PC – personal computer
- TAC – Terms and Conditions
- TOS – Terms of Service
- PDF – portable document format (usually stands for the Adobe PDF document file format)
- DOC – document (though usually stands for the Microsoft Word document file format)
- XLS – Excel document and file format
- CSV – comma separated values (usually meaning a file with csv format)
- HTML – Hypertext Markup Language (usually meaning a standard web page or code within)

9.0 Other Information and Final Thoughts

The Verified Beef website, though technically still a website, is actually a very complex and powerful tool. Much time, effort, and consideration has gone into the process of creating an easy-to-use tool able to track data related to animal information, reporting, and management. Though it is not fully complete, as far as other requested features go, the current tool is very robust and should be able to handle most requests and needs users have.

10.0 History of Changes

- 03-27-1009
  - Updated most screenshots to be current and cropped to only show what mattered for easier viewing.
- 01-07-2009
  - Updated and added a few areas to compliment the new implementations made since the major upgrade last week.
- 09-29-2008
  - Updated most areas to include the new Natural additions as well as several screenshots and other information pertinent to the new additions as well as certain formatting fixed throughout the manual.
- 08-19-2008
  - Updated nearly all screenshots and a lot of information as well as added new areas to sync manual with new updates to the website.
- 05-21-2008
  - Updated some screenshots and information and added new areas to sync manual with final live version of website and tool.
- 03-12-2008
  - Some areas of the website were changed and features added so a few screenshots and other info have been updated.
  - Updated Areas: Account Area, Registration
  - New Areas: Privacy Statement
- 01-31-2008
  - Updated all screenshots throughout entire document and updated text as necessary.
- 01-29-2008
  - Additional editing to make document easier to read and understand as well as to address some corrections.
- 01-09-2008
  - Split up Admin and User details so two different manuals exist (one for each type of user)
- 01-02-2008
  - Another quick check through and minor updates after further review.
- 12-21-2007
  - Updates to some text and screenshots after initial review.
- 12-19-2007
  - First draft of Users Manual done for inspection/correction.